



R.C.PATEL EDUCATIONAL TRUST

Registration No.: F-61022 (Mumbai) (Approved by AICTE New Delhi & Affiliated to North Maharashtra University, Jalgaon)

President
Shri. Bhupeshbhai Patel

Director
Prof. Dr. Vaishali Patil
(M.C.A., Ph. D.)

Out Ward No. : IMRD/ /20 -20

Date: 08/08/2021

Internal Quality Assurance Cell

Meeting Agenda for meeting : 10th Aug., 2021, at 11:30 am in conference hall

Meeting -1st

The points to be discussed in the meeting are as follows:-

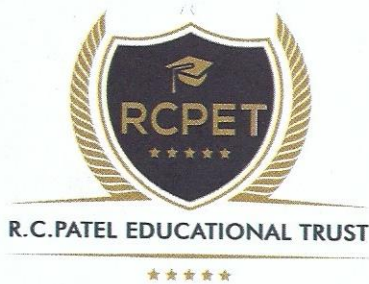
1. Review of Action taken of the previous year meetings.
2. Discussion of action plan for current Academic Year 2021-22.
3. To decide about increasing intake of UG programs.
4. To focus on conducting regular activities in online & offline mode along with academic.
5. Infrastructural and ICT requirement during the current year.
6. About organizing various activities for student development.
7. About organizing Plan for organizing social activities.
8. To decide about starting Earn & Learn scheme for students.
9. Reforms in the IQAC.
10. Any other last moment points to be shared and discussed.

Dr. Manoj B. Patel
Coordinator - IQAC
RCPET's IMRD

Dr. Vaishali B. Patil
Chairman- IQAC
Director- RCPET's IMRD



R C PATEL EDUCATIONAL TRUST INSTITUTE OF MANAGEMENT RESEARCH & DEVELOPMENT, SHIRPUR



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Out Ward No.: IMRD/ /20 -20

Date: 10 / 08 / 20 21

Minutes of Meeting held on : 10th Aug., 2021, at 11:30 am**Meeting -1st: The following points were discussed and action taken:-**

SN	Points Discussed	Action Taken
1	Reforms in the IQAC	Due to busy schedule, few members already informed to resign from IQAC, so their resignation accepted and new members added. IQAC Coordinator proposed vote of thanks for invaluable contribution of respected members and introduced and welcomed new members in IQAC
2	Review of Action taken of the previous year meetings	Welcome of all members and review of action taken of the previous meeting was given by coordinator Dr. Manoj B. Patel.
3	Discussion of action plan for A. Y. 2021-22	Action Plan for AY 2020-21 was put up, discussed and decided to work accordingly.
4	To decide about increasing intake of UG programs	Proposal of increasing intake of UG programs was approved.
5	To focus on conducting regular activities in online & offline mode along with academic.	Various activities like Bridge Course, Induction Program, Alumni Interaction, Library Activities, Industry - Institute Interaction, Research promotion activities, Training and Placement Activities, Social Activities and various Competitions etc. were decided to conduct during the year.
6	Infrastructural and ICT requirement during the current year	Infrastructure development, Purchase & Staff Requirements for A.Y. 2021-22 were put up by registrar and approved.
7	To organizing various activities for student development	Decided to give more focus on student development through various activities.
8	Plan for organizing social activities	Social activities like Vaccination, River cleaning, Covid-19 pandemic etc. were decided to conduct.
9	To decide about starting Earn & Learn scheme for students	Coordinator put up the proposal of Earn & Learn scheme for financial support to needy students and approved by committee.
10	Any other last moment points to be shared and discussed.	---Nil---

Dr. Manoj B. Patel

Coordinator – IQAC, IMRD

**Dr. Vaishali B. Patil**

Chairman- IQAC, Director IMRD

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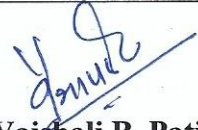
Internal Quality Assurance Cell

Following members were present in the meeting held on 10th Aug., 2021:-

Sr.	Name	Designation
1	Prof. Dr. Vaishali B. Patil	Chairperson (Director, RCPET's IMRD)
2	Mr. Rajgopal C. Bhandari	Member, Management (Director- RCPET)
3	Dr. K. B. Patil	Educationalist (<i>Former Vice Chancellor, K. B. C. North Maharashtra University, Jalgaon</i>)
4	Mr. Vinay Bhandari	Employer (CEO, Yogi Cotex)
5	Mr. Vinod B. Patel	Local society Representative (DBA, The Shirpur Peoples' Co-op. Bank. Shirpur)
6	Mr. Manoj N. Behere	Teacher Representative (HOD MCA)
7	Dr. Manoj B. Patel	Coordinator (HOD MMS)
8	Mr. Tushar R. Patel	Teacher Representative (HOD, UG Programs)
9	Mrs. Vaishali A. Gorle	Administrative Officer (Registrar)
10	Mr. Sachin V. Acharya	Alumni Representative (Project Manager, IT Shastra, Pune)
11	Mrs. Ashwini D. Shah	Alumni Representative (Sr. Product Engineer, Symphony Services Corp. (India) Pvt. Ltd, Pune)
12	Mr. Sandipsing S. Rajpal	Alumni Representative (Prop. Hotel Sher-E-Punjab, Shahada)
13	Mr. Mahendra R. Patil	Alumni Representative (<i>Asst. Vice-President, Barclays Global Service Center Pvt. Ltd. Pune India.</i>)
14	Mrs. Gayatri Mayur Patil	Alumni Representative (<i>Sr. Senior Cyber security Engineer, in PSA, Singapore</i>)
15	Mr. Nikhil Hiralal Sojal	Alumni Representative (<i>Deputy Manager Marketing, Hcg Manavata Cancer Centre Nashik</i>)


Dr. Manoj B. Patel
Coordinator – IQAC, IMRD




Dr. Vaishali B. Patil
Chairman- IQAC, Director IMRD

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NOTIFICATION

In the IQAC meeting held on 10th Aug., 2021, IQAC is reformed, as few members prior informed that, due to their busy schedule wanted to resign from IQAC. So new members were invited at their place.

The reconstituted Internal Quality Assurance Cell (IQAC) is as follows:-

SN	Name	Designation
1	Prof. Dr. Vaishali B. Patil	Chairperson (<i>Director, RCPET's IMRD</i>)
2	Mr. Rajgopal C. Bhandari	Member, Management (<i>Director- RCPET</i>)
3	Dr. K. B. Patil	Educationalist (<i>Former Vice Chancellor, K. B. C. North Maharashtra University, Jalgaon</i>)
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7	Dr. Manoj B. Patel	Coordinator (<i>HOD MMS</i>)
8	Dr. Tushar R. Patel	Teacher Representative (<i>HOD, UG Programs</i>)
9	Mrs. Vaishali A. Gorle	Administrative Officer (<i>Registrar</i>)
10	Mr. Mahendra R. Patil	Alumni Representative (<i>Asst. Vice-President, Barclays Global Service Center Pvt. Ltd. Pune</i>)
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12	Mr. Nikhil H. Sojal	Alumni Representative (<i>Deputy Manager Marketing, Hcg Manavata Cancer Centre Nashik</i>)

Dr. Manoj B. Patel
Coordinator - IQAC
RCPET's IMRD



Dr. Vaishali B. Patil
Chairman- IQAC
Director- RCPET's IMRD

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Director

Prof. Dr. Vaishali Patil

(M.C.A., Ph. D.)

Out Ward No. : IMRD/ /20 -20

Date: 22/11 /2021

Internal Quality Assurance Cell

Meeting Agenda for : 24th Nov., 2021, at 4:00 pm in conference hall

Meeting -2nd

The points to be discussed in the meeting are as follows:

1. Review of Action taken of the previous meeting.
2. Review of Training & Placement activities.
3. Review of precautions taken for protection from Covid-19.
4. API Evaluation & Academic Planner of various Departments.
5. About curricular, co-curricular and extra-curricular activities.
6. Review academic functioning through student feedback.
7. About installation of Lift.
8. About AQAR submission of AY 2019-20
9. Organizing Gender sensitization programs.
10. To discuss about financial help for Covid-19 affected students
11. Financial help for needy students who didn't get any scholarship.
12. Organizing Social activities & Staff development activities
13. Any other points to be shared and discussed.

Dr. Manoj B. Patel
Coordinator – IQAC, IMRD

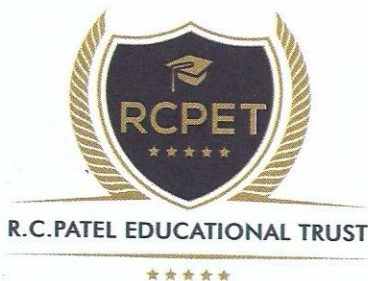
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Out Ward No. : IMRD/ /20 -20

Date: 24/11/2021

Minutes of Meeting held on : 24th Nov., 2021, at 4:00 pm

Meeting -2nd : The following points were discussed and action taken:-

SN	Points Discussed	Action Taken
1	Review of Action taken of the previous meeting.	Welcome of all members and review of action taken of the previous meeting was given by coordinator Dr. Manoj B. Patel.
2	Review of Training & Placement activities.	Training and Placement officer gave brief report of activities and initiatives under training and placement cell.
3	Review of precautions taken for protection from Covid-19.	Director madam elaborated various activities conducted by institute for protection from Covid-19.
4	API Evaluation & Academic Planner of various Departments.	API evaluation was reported and department wise academic plans were shown to committee members.
5	About curricular, co-curricular and extra-curricular activities.	Reporting of various activities was given.
6	About installation of Lift.	Status of lift installation was given.
7	To brief about AQAR submission of AY 2019-20 (submitted on 30-Aug-2021)	IQAC Coordinator briefed about AQAR (AY2019-20) and was approved by committee members.
8	Gender sensitization programs	Planning of programs – Workshop, Film festival was described by coordinator.
9	To discuss about financial help for Covid-19 affected students	Director madam has proposed the idea to help for Covid-19 affected students financially. Committee members appreciated and approved with majority.
10	Financial help for needy students who didn't get any scholarship.	Points were discussed about financial help for needy students who didn't get any scholarship and was appreciated and approved by committee members.
11	Social activities & Staff development activities	Coordinator gave report of Social activities & Staff development activities.
12	Any other points to be shared and discussed.	---Nil---

Dr. Manoj B. Patel
Coordinator – IQAC, IMRD



Dr. Vaishali B. Patil
Chairman- IQAC, Director IMRD

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Out Ward No. : IMRD/ /20 -20


Date: 24/11/2021

Internal Quality Assurance Cell


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2	Mr. Rajgopal C. Bhandari	Member, Management (Director- RCPET)
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*Note: - Dr. K. B. Patil Sir and Gayatri Patil prior informed about their non-availability.


Dr. Manoj B. Patel
Coordinator – IQAC, IMRD

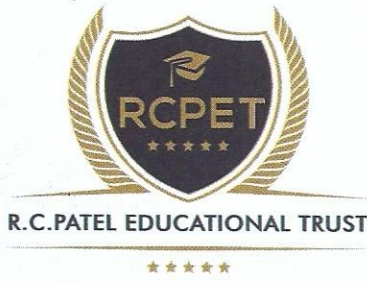



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Out Ward No. : IMRD/ /20 -20

Date: 11 / 02 / 2022

Internal Quality Assurance Cell

Meeting Agenda for : 15th Feb., 2022, at 11:00 am in conference hall

Meeting -3rd

1. Review of action taken of previous meeting.
2. Review on training and placement activities.
3. Review about Vaccination of staff and students.
4. About entrepreneurship Development – BBI competition, sports activities etc.
5. About organizing Gender sensitization programs like- film festival, Workshop.
6. Appreciation for best results, sports achievements and placements through Annual Prize distribution ceremony.
7. About organizing Syllabus reframing workshop (Integrated - MCA).
8. About organizing Staff development activities.
9. Approval for action plan for A.Y. 2022-23.
10. Any other last moment discussions.

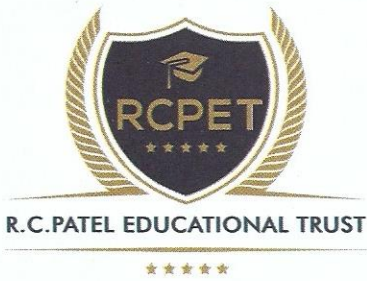
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Out Ward No. : IMRD/ /20 -20

Date: 15/02/2022


Minutes of Meeting held on : 15th Feb., 2022, at 11:00 am

Meeting -3rd : The following points were discussed and action taken:-

SN	Points Discussed	Action Taken
1	Review of Action taken of the previous meeting.	Welcome of all members and review of action taken of the previous meeting was given by coordinator Dr. Manoj B. Patel.
2	Review of Training & Placement activities.	Training and Placement officer presented placement report and appreciated by committee members.
3	Review about Vaccination of staff and students.	Coordinator briefed about vaccination of staff and students.
4	To Brief ED – BI 2 BI competition, sports activities	Report of BI to BI competition and sport activities reported and appreciated by committee.
5	Gender sensitization programs	Coordinator reported about the gender sensitization workshop, film festival etc.
6	Annual Prize distribution ceremony.	List of achievers academic results, sports achievements and placements presented and date of event were decided. Committee members also congratulated to Director madam and Staff.
7	Syllabus reframing workshop	Coordinator reported about university level syllabus reframing workshop to the committee.
8	Staff development activities	Coordinator gave report of Staff Development activities and committee valued efforts of institute.
9	Action Plan for A.Y. 2022-23.	IQAC coordinator gave briefing of AQAR (AY 2022-23) and was approved by committee for submission.
10	Any other points to be shared and discussed.	--- Nil---


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Coordinator – IQAC, IMRD




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Internal Quality Assurance Cell

Date: 15/02/2022

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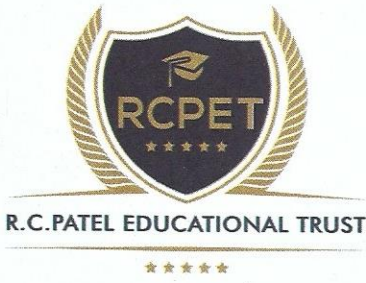


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Date: / /20

Future Plan of action for A. Y. 2022-23

(Approved by IQAC in the meeting held on 15th Feb, 2022)

1. Increase the ICT facilities.
2. Modernization of Library.
3. Organize social activities for environment conscious, entrepreneurship development, gender sensitization, self-defense programs etc. for students.
4. Modernization of infrastructural facilities.
5. Increase add on & certificate courses.
6. More focus on Sports activities.
7. Focus on Training and Placement activities.
8. Focus on Research by faculty members and start the research center.
9. Stimulate Entrepreneurship Development & Business consultancy activities.
10. Carry on various good practices of the Institute; like Bridge Course, Induction program, Seminar, Workshop, Industrial visit, curricular, co-curricular and extra-curricular activities

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