



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

1. Name of the Institution	R. C. PATEL EDUCATIONAL TRUST'S INSTITUTE OF MANAGEMENT RESEARCH AND DEVELOPMENT, SHIRPUR
Name of the head of the Institution	Dr. Vaishali B. Patil
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02563-251028
Mobile no.	9823299973
Registered Email	rcpimrd@gmail.com
Alternate Email	vaishali.imrd@gmail.com
Address	RCPET's IMRD, Karvand Naka Campus
City/Town	SHIRPUR
State/UT	Maharashtra

Pincode	425405					
<b>2. Institutional Status</b>						
Affiliated / Constituent	Affiliated					
Type of Institution	Co-education					
Location	Rural					
Financial Status	Self financed					
Name of the IQAC co-ordinator/Director	Dr. Manoj B. Patel					
Phone no/Alternate Phone no.	02563251028					
Mobile no.	9850156700					
Registered Email	manojpat101@gmail.com					
Alternate Email	manojpat123@rediffmail.com					
<b>3. Website Address</b>						
Web-link of the AQAR: (Previous Academic Year)	<a href="http://rcpimrd.ac.in/wp-content/uploads/2019/07/IMRD_SSR-2.pdf">http://rcpimrd.ac.in/wp-content/uploads/2019/07/IMRD_SSR-2.pdf</a>					
<b>4. Whether Academic Calendar prepared during the year</b>	Yes					
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://rcpimrd.ac.in/wp-content/uploads/2021/06/Academic_Calender_2018-19.pdf">http://rcpimrd.ac.in/wp-content/uploads/2021/06/Academic_Calender_2018-19.pdf</a>					
<b>5. Accrediation Details</b>						
<table border="1"> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>						

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.56	2019	01-May-2019	30-Apr-2024

## 6. Date of Establishment of IQAC

24-Jan-2012

## 7. Internal Quality Assurance System

## Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
A week long Induction Program	16-Jul-2018 6	445
Alumni Interaction	28-Jul-2018 7	568
Library Orientation Activities	04-Aug-2018 4	872
Industry - Institute Interaction	13-Oct-2018 3	175
Research promotion activities	02-Nov-2018 5	642
Training Activities	13-Aug-2018 7	971
Campus Drives	25-Aug-2018 10	602
Social Activities	30-Sep-2018 5	1318

[View File](#)

## 8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
--------------------------------	--------	----------------	-----------------------------	--------

**No Data Entered/Not Applicable!!!**

**No Files Uploaded !!!**

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	<b>Yes</b>
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	<b>3</b>
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	<b>Yes</b>
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
<p><b>Certificate Courses / Online Courses:</b> IQAC is instrumental in enhancing the quality of students by offering value added, add on courses and certificate course. Students are encouraged to register for certificate courses in their area of interest. Various certificate offered are : Advanced C, C and C, Introduction to Computers, Java, Java Business Application, PHP and MySQL, Python, RDBMS PostgreSQL, Android training program, Certificate course Of Banking Operations, Certificate Course in Business Management, Certificate Course in Entrepreneurship Development, Certificate Course in Fundamentals of Insurance, Certificate Course in Goods and Services Tax.</p>	
<p><b>Training Placement Activities:</b> Training and Placement cell is actively working. Various preplacement training program for the students are implemented to enhance employability. Few of them are: 6 Days Aptitude Training Program in association with Pehela Job, 6 days Aptitude and Softskill training, Android Technical Training program, enhancing employability of students 15 Days skill development program organized in which Corporate Trainer provided by Infosys, Pune, Technical Training of C Language etc. are organized. To bridge the gap between industry and institutions many resource persons from industry are invited for expert talk,</p>	

entrepreneurship development, career guidance, and campus recruitment training programs etc. T P cell also organized number of Campus Off Campus drives. Few of them are S5 Infotech Pune, Samyak Software Mumbai, TCS Pune, WKA technologies Mumbai, TCS Technologies Mumbai, Maestro Intellect Pune, CMOTS Mumbai, Arete Technology Nashik, Infosys Pool Campus Placement Drive, WNS Global Services Pvt. Ltd. Nashik etc.

MoU and LoI: For promoting Industry Institute Interaction, IMRD signed an MOU with Men Against Violence and Abuse(MAVA), Mumbai to engage students in community services, environmental issues and gender sensitization. Signed an MOU with Deesan TexFab Pvt. Ltd. (DTPL) Shirpur, Samyak IT solutions, Mumbai for training, placement, internship and IT Visit. Institute also having linkages with Deesan TexFab Pvt. Ltd. (DTPL) Shirpur, The Shirpur Education Society, Shirpur and The Shirpur Peoples Cooperative Bank Ltd. Shirpur in the form of signing Letter of Intent for Faculty exchange, Student exchange, Internship, Field trip, Onthe job training, field work and project etc.

Research The Faculties are encouraged to participate in Refresher Courses, Orientation Programmes, Research, Seminars and Workshops etc. for the upgradation of knowledge. All Faculties are encouraged to take part actively in research work. Encouraged Faculties to publish research paper in national and international journals and to present papers in conferences. As a part of this, IQAC organized the KBC NMU Sponsored - State Level Seminar on "Current IT Trends" on 16th Feb 2019.

AAA ( Academic Administrative Audit ): The IQAC always looks after for the quality enhancement in the functioning of institute. In order to assess the academic and administrative functioning, IQAC initiated the formal process of Academic and Administrative Audit of Institute by KBC NMU for transparency and verification / checking of smooth functioning of the Institute. The university committee visited and checked the functioning of institute on 16March2019 and awarded 'A grade' to IMRD. In previous audit ( 20Aug2015 ) also institute awarded with 'B Grade'. The improvement from B grade to A grade is the result of IQAC initiation and effective functioning of institute.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes

Focused efforts for Training and Placement activities	Number of Training activities and Placement drives ( On and Off campus) are organised and increase in placement.
Provide various Certificate and online courses	Certificate and online courses provided to students
Linkage & Collaboration with industries	Signed MoU & LoI with different organizations for various purposes
Accreditation by NAAC Academic Administrative Audit	A grade by KBC NMU in AAA, NAAC peer team visit B Plus Grade by NAAC
Carry on various good practices of the Institute like Bridge Course, Induction program, Seminar, Workshop, Industrial visit, curricular, cocurricular and extracurricular activities.	All these activities are carried out during the year

[View File](#)

14. Whether AQAR was placed before statutory body ?	Yes				
<table> <tr> <th>Name of Statutory Body</th><th>Meeting Date</th></tr> <tr> <td>LMC</td><td>25-Apr-2020</td></tr> </table>	Name of Statutory Body	Meeting Date	LMC	25-Apr-2020	
Name of Statutory Body	Meeting Date				
LMC	25-Apr-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	22-Apr-2019				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2018				
Date of Submission	31-Dec-2018				

<b>17. Does the Institution have Management Information System ?</b>	<b>Yes</b>
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<b>Administration, Finance Accounts, Student Admission Support</b>

## Part B

### CRITERION I - CURRICULAR ASPECTS

#### 1.1 - Curriculum Planning and Implementation

##### 1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the commencement of the Academic year the Academic calendar is prepared by the Committee organized for the said purpose. At the beginning of the Academic year the faculty members prepare the teaching plan of their respective subjects. The teaching plan is verified by the Head of the Department. There is sufficient flexibility in the teaching plan, so as to adopt the changes if any. The evaluation of the students is carried out as per the norms of the University. The institute ensures effective curriculum delivery through its consistent efforts; the institute undertakes to prepare the Academic calendar at the commencement of the Academic year. The teachers prepare their individual teaching plan which is included in the faculty dairy issued to all faculty members by the institute at the start of every semester. The institute has little scope to include their own chapters in the curriculum as the curriculum described by KBCNMU is adopted by the college as it is mandatory. The college faculty members follow the teaching plan in the schedule of their working hours. The syllabus is already divided in the number of hours in which each faculty member is supposed to engage. The tutorial / class test / examination are conducted in order to assess the understanding of the students. The examination results are reviewed and the weaker students are taught again and also consulted for their benefits. Faculty members take best of their efforts to ensure quality and to enhance academic growth. The institute faculty members use PPT for elaborating principle concepts in the technique and discussion. Compliance of the curriculum is verified by the Head of the Department and the review is taken. The compliance of the curriculum is communicated to the Director through the Head of the Department and at the end of term or year the performance of the students is verified by examination and their feedback. Practical, theoretical & oral examinations are conducted to judge the understanding of the students. The examination pattern prescribed by university is strictly followed by the institute. The transparency in examination is followed by the institute. The

curriculum compliance is integral to responsibilities of the faculty member which is completely achieved by the institute.

### 1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Certificate Course in Fundamentals of Insurance	---	06/07/2018	365	Employ-ability	Theoretical knowledge of Life Insurance and General Insurance
Certificate Course in Goods and Services Tax	---	20/08/2018	365	Entrepreneurship	Theoretical and Practical aspects of Goods and Services Tax
Android training program	---	13/08/2018	10	Employ-ability	Understand theoretical and Practical aspects of Android training
Soft Skill and Aptitude Training-PG	---	20/09/2018	6	Employ-ability	Development of Soft skills Aptitude skills
Aptitude Training Program-UG	---	24/12/2018	6	Employ-ability	Development of Aptitude Skills
Skill Development Program -UG	---	27/12/2018	15	Employ-ability	Employ-ability Skill Development
Aptitude Training Program- PG	---	10/02/2019	6	Employ-ability	Employ-ability Skill Development

### 1.2 - Academic Flexibility

#### 1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MMS	Computer Management	01/06/2018
BBA	Finance, Marketing, HRM	01/06/2018
BMS	Finance, Marketing, HRM	01/06/2018



BCA	Computer	04/01/2019
MCA	Computer Application	01/06/2018
Integrated (PG)	Computer Application	01/06/2018

[View File](#)

1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	1424	Nil

### 1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Communication Skill (MMS-I)	02/07/2018	68
Graphics Animation	06/08/2018	65
Introduction to Fundamentals of Computer, E-Commerce, Web Development	02/08/2018	56
Human Resource Mangement	10/01/2019	64
Business ethics Corporate Governance	07/01/2019	66
Organisation Behavior -I	10/01/2019	66
Stock Commodity Market	15/01/2019	87
Core Python Programming	13/08/2018	37
Banking and Insurance	03/01/2019	49
Organisation Behavior -I	07/01/2019	66

[View File](#)

### 1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	Computer Application	59
BBA	Business Administration	64
BBM	Business Management	63
MCA	Computer Application	48
Integrated (PG)	Computer Application	19
Integrated (PG)	Computer Application	44
MMS	Computer Management	48
BCA	Computer Application	57
BBA	Business Administration	64
BBM	Business Management	63

[View File](#)

### 1.4 - Feedback System

#### 1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Nil

#### 1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback from Stakeholders: For the overall Development of any higher education Institution, the feedback of stake holders like alumnus, Employers, students and faculties plays significant role. Internal Quality Assurance Cell makes it a tradition to mandatorily collect feedback from stakeholders- students, teachers, employers and alumni. IQAC collect and analyze the feedback received and make suggestions to appropriate bodies so as to initiate the action for improvement. In past it used to be collected manually, but shifting</p>

the institute on technology, it has been made system supported online. Objective: The objective of the exercise is to correctly gauge the impact of all the efforts taken by the institution at all levels on the various stakeholders. The institution wants the benefits to reach the stakeholders. This feedback is collected and trends generated through statistical analysis. Based on the opinions of the stakeholders, further action is taken by the administration. Methodology: • Feedback of students collected online and brought to the IQAC for its analysis. Further suggestions are incorporated by departments and governing body. • Alumni Feedback is collected during alumni meetings even online. The filled in forms are sent for further action. Feedback is collected from teachers as well through Google form. Subsequent action is similar to the other forms. • Employers' Feedback is also collected either in person or online. • The faculty members also give their feedback and the received data gets forwarded to the authorities for further action. • IQAC collects inputs and suggestions from the stakeholders and further action to be taken is discussed with departments and authorities. The decisions taken by the authorities are forwarded for action to be initiated. Analysis: The data collected by the IQAC was sorted and consolidated for drafting the analysis report. The data entered in the selected format was then converted into chart form and decoded for the proper comprehension of the matter. The analysis is done year wise as well as parameter wise. The aspects pointed out by all the stakeholders are considered with special care and attention. The teachers discussed and evaluated the suggestions received from different spheres regarding the curriculum. The suggestions were consolidated to communicate to the teachers who are members of various Boards of Studies and Syllabus Revision Committees, and those who participated in the Syllabus Revision Workshops conducted by the University. CONCLUSION Thus the feedback given by the stakeholders were analysed and suitable action was taken so as to satisfy the expectations of students, teachers, alumnae and employers. This further helped us to improvise our curriculum as per the expectations of the stakeholders.

## CRITERION II - TEACHING- LEARNING AND EVALUATION

### 2.1 - Student Enrolment and Profile

#### 2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BMS	Management Studies	66	104	66
BBA	Business Administration	66	113	66
BCA	Computer Application	66	136	66

<b>Integrated (PG)</b>	<b>Integrated - MCA</b>	<b>60</b>	<b>89</b>	<b>59</b>
<b>MMS</b>	<b>Computer Management</b>	<b>60</b>	<b>67</b>	<b>34</b>
<b>MCA</b>	<b>Computer Application</b>	<b>120</b>	<b>104</b>	<b>74</b>

[View File](#)

## 2.2 - Catering to Student Diversity

### 2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
<b>2018</b>	<b>565</b>	<b>510</b>	<b>12</b>	<b>18</b>	<b>4</b>

## 2.3 - Teaching - Learning Process

### 2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
<b>34</b>	<b>34</b>	<b>5</b>	<b>10</b>	<b>1</b>	<b>23</b>

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Institute believes in the academic, social, moral and cultural development of students by acquiring inputs from all stakeholders. The interactions of teachers with students during parent-teacher meetings of different departments come up with new suggestions related to the overall development of the students. Institute has Parent - teacher system (Mentor - Mentee) through which students are allocated to each faculty member. Each faculty member is a Parent Teacher (Mentor) of students (Mentee). Parent Teacher keep the record of student details like personal, academic, co-curricular and extracurricular activities. Parent teacher meetings are intended for highlighting the problems related to academics and activities. The parent teacher carried out many activities through Parent - teacher system during each academic year like-

- Counseling Parent teacher conducts meeting

frequently and extends counseling to needy students in academic and overall development. Teachers also get the chance to know more about overall personalities, likes, dislikes, strength and weaknesses of their students, which is only possible through parent teacher meeting. • Attendance Monitoring Attendance of every student is monitored at the end of every week, and a corrective action is taken against the students with less attendance and same is telephonically communicated to the parents by parent teacher. • Student Progress Parent teacher monitors overall progress of students by keeping track of number of backlogs and providing tips/guidelines for writing external papers. Parent Teacher also keeps the record of student details like personal, academic, co-curricular and extracurricular activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1075	34	1 : 32

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
34	34	Nil	5	2

### 2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Mrs. Vijaya Shivaji Ahire	Assistant Professor	Computer Society of India (CSI)

[View File](#)

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Integrated (PG)	Nil	IX	15/12/2018	25/01/2019
Integrated (PG)	Nil	VII	14/12/2018	25/01/2019
Integrated (PG)	Nil	V	17/12/2018	25/01/2019
Integrated (PG)	Nil	III	17/12/2018	25/01/2019

Integrated (PG)	Nil	I	15/12/2018	25/01/2019
MCA	Nil	IV	21/05/2019	05/07/2019
MCA	Nil	II	23/05/2019	05/07/2019
MCA	Nil	v	17/12/2018	25/01/2019
MCA	Nil	III	14/12/2018	25/01/2019
MCA	Nil	I	15/12/2018	25/01/2019

[View File](#)

### 2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

A separate Exam committee is formed at Institute level by the Director of Institute headed by Exam Coordinator and comprises Head of the departments and one Exam Co-ordinator from each department. Exam committee takes care of the overall examination related work. Internal evaluation system of the Institute is continuously monitored and modified for the better handling of the examination process. Decentralization of the committee in three departments is done for the smooth functioning. Any reform in the evaluation system suggested by the university is analyzed by the departmental exam committee and necessary amendments are made. These amendments are presented in front of the Institute level exam committee and Internal Quality Assurance Cell for the approval. After the approval, these reforms are implemented at the department level. The examination reforms initiated are circulated to faculties and students through examination notices. At the beginning of each semester tentative internal examination schedule is prepared by department level exam committee and it is included in the academic calendar of the department. This schedule of the internal examination is forwarded to the faculty members at the commencement of the semester and also displayed on the notice board for the students. Institute conducts tutorials, assignments, class levels tests, internal practical on continuous basis for the development and evaluation of the students. Presentations by students on different topics, field work presentations, project presentations and group discussions are frequently used as tools to monitor the student's independent learning and communication skills.

### 2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar acts as a stepping stone for the smooth functioning of the Institute. Academic calendar provides the proposed roadmap of the academic activities. The Director of the Institute along with the Head of the Departments designs the department-wise Academic Calendar in line with the Academic Calendar provided by KBC NMU, Jalgaon. The academic calendar of the Institute includes details about the commencement of semester, holidays,

day's celebrations, various activities such as industrial visits, expert lectures, seminars etc. Moreover, the academic calendar provides the tentative schedule of internal examination. This helps students to prepare for internal examination well in advance. The academic calendar gives schedule of experiential learning activities like Mini Project, and Participative Learning such as Teacher's Day Best Message contest, Environmental Science Poster Presentation (Srujan) designed by the Institute for the betterment of students. The student's performance in Environmental Science Poster Presentation (Srujan) and Project work considered as a part of the measure of Internal Examination. The department- wise calendars are displayed on the institutional website, notice board for faculty members and students. The director of the Institute along with head of departments monitor, planning and execution of the activities in the academic calendar. The semester -wise schedules of internal examination - both theory and practical courses - are prepared by the head of the departments, in line with the departmental academic calendar.

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://rcpimrd.ac.in/NAAC-Documents/Criterion-2/2.6/2.6.1%20PO%20and%20CO.pdf>

### 2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	MCA	Computer Application	47	44	93.61
Nill	Integrated (PG)	Computer Application	19	19	100
Nill	MMS	Computer Managemenr	48	36	75
Nill	BCA	Computer Application	63	44	69.84
Nill	BBA	Business Administration	64	63	98.43
Nill	BBM	Business Management	62	43	69.35



[View File](#)**2.7 - Student Satisfaction Survey**

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://rcpimrd.ac.in/wp-content/uploads/2021/03/Student\\_Feedback\\_2018-19\\_Report.pdf](http://rcpimrd.ac.in/wp-content/uploads/2021/03/Student_Feedback_2018-19_Report.pdf)

**CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research**

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0

No file uploaded.

**3.2 - Innovation Ecosystem**

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on Node JS	Department of MCA and IMCA	13/08/2018
Knowledge Sharing Session	Department of MCA and IMCA	13/02/2019
Seminar on Current IT Trends	Institute	16/02/2019
Seminar on Web Design Technologies	Department of MMS	22/02/2019
Seminar on Testing Automation	Department of MCA and IMCA	09/03/2019

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil

No file uploaded.

3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year



Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil

No file uploaded.

### 3.3 - Research Publications and Awards

#### 3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
Nil	Nil	Nil

#### 3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Department of MMS	1

#### 3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	MCA	1	6.56
International	MMS	2	5.88

[View File](#)

#### 3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of MCA I-MCA	2
Department of Information Science	1
Department of MMS (Computer Management )	2

[View File](#)

#### 3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of	Year of	Citation	Institutional affiliation as mentioned	Number of citations
--------------	---------	----------	---------	----------	--	---------------------

Paper	Author	journal	publication	Index	in the publication	excluding self citation
Nil	Nil	Nil	Nil	Nil	Nil	Nil

No file uploaded.

### 3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil

No file uploaded.

### 3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	10	1	Nil
Presented papers	1	4	Nil	Nil

[View File](#)

## 3.4 - Extension Activities

### 3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Gender Sensitization and leadership Development	IMRD and MAVA ( Men Against Women Violence and Abuse IMRD MAVA ( Men Against Women Violence and Abuse	8	184
Tree Plantation	Tree Plantation	16	33
Youth Day	IMRD and Kavayitri Bahibabai Chaudhari North Maharashtra University, Jalgaon	9	530
Yoga Day	IMRD and Government circular	25	87

No vehicle day	IMRD	22	154
Teachers day best message Contest	IMRD and Junior Colleges	11	205
Blood Donation Camp	IMRD	Nil	17

[View File](#)

#### 3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil

No file uploaded.

#### 3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Teachers day best message Contest	IMRD and Junior Colleges	Teachers day best message Contest	11	205
Tree Plantation	Government circular	Tree Plantation	16	33
Youth Day	MRD and Kavayitri Bahibabai Chaudhari North Maharashtra University, Jalgaon	Youth Day	9	530
Yoga Day	Government circular	Yoga Day	25	87
No vehicle day	IMRD	No vehicle day	22	154
Gender Sensitization	IMRD and MAVA ( Men Against Women Violence and Abuse) IMRD MAVA ( Men Against Women Violence and Abuse	Film Festival	8	184

and leadership Development				
Blood Donation Camp	IMRD	Blood Donation Camp	Nil	17

[View File](#)

### 3.5 - Collaborations

#### 3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	Nil

No file uploaded.

#### 3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Field Work	Field Work	The Shirpur Peoples Co-Operative Bank Ltd. The Shirpur Peoples Co-Operative Bank Ltd. Address: The Shirpur Peoples Co-Op Ltd Shirpur Branch, Maharaja Complex, Shirpur-425405 Dist Dhule, Maharashtra Contact: 02563-256271	14/07/2018	13/07/2019	0
faculty exchange	faculty exchange	Shirpur Education Society Address:- Opposite Telephone Exchange, Subhash Colony, MAHARASHTRA, Dhule, Shirpur. Phone:-02563-251005	15/06/2018	14/06/2019	Staff (8)
Industrial Visit	Industrial Visit	DEESAN TEXTFAB PVT. LTD Address:- Post pox No.8, Tande, Chopda, Taluka Shirpur 425405, Dist.Dhule, Maharashtra, India. Tel 02563 255517, 255500, 255800 Fax 02563 25573.	27/07/2018	26/04/2019	Staff (5) & Students (120)

[View File](#)

3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Men Against Violence and Abuse (MAVA) , Mumbai	20/06/2018	Gender sensitization activities	184
Deesan TexFab Pvt. Ltd. (DTPL) , Shirpur	01/09/2018	Industrial Visit, Field - Project work, Seminar	52
Samyak IT solutions,Mumbai	25/08/2018	Training Placement	52

[View File](#)

## CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
55.98	20.85

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Seminar halls with ICT facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

[View File](#)

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LibSys 4	Partially	6.3	2010

### 4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	131	19440	86	11665	217	31105
Reference Books	6966	2414946	713	335441	7679	2750387
Journals	47	196036	47	85364	94	281400
Digital Database	1	11500	1	13570	2	25070
CD & Video	230	Nill	28	Nill	258	Nill

[View File](#)

4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

No file uploaded.

## 4.3 - IT Infrastructure

### 4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	241	7	241	7	1	1	2	120	0
Added	0	0	0	0	0	0	0	0	0
Total	241	7	241	7	1	1	2	120	0

**4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)****120 MBPS/ GBPS****4.3.3 - Facility for e-content****Name of the e-content development facility****Provide the link of the videos and media centre and recording facility****No Data Entered/Not Applicable !!!****4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year**

<b>Assigned Budget on academic facilities</b>	<b>Expenditure incurred on maintenance of academic facilities</b>	<b>Assigned budget on physical facilities</b>	<b>Expenditure incurred on maintenance of physical facilities</b>
<b>11.35</b>	<b>56.58</b>	<b>16.51</b>	<b>49.74</b>

**4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)**

☐ **Infrastructural facilities:** Infrastructural facilities are maintained centrally by central construction department which has a team of civil engineers, supervisors, plumber, electrician, gardener and carpenter. ☐ **Optimum utilization of Infrastructural facilities:** Optimum utilization of class rooms, computer labs and seminar hall are ensured by allocating time-table for each department before commencement of semester. Entry is to be made in register for utilizing resources to conduct extra lectures and practical on holidays ☐ **Computers, IT Equipments and Software:** Repairing and maintenance of computers, IT equipments and software are conducted before commencement of semester examination by lab assistants under supervision of IT In-charge and HODs of respective departments. ☐ **Annual Maintenance contracts (AMC):** Repairing and maintenance of following facilities are ensured through annual maintenance contracts (AMC) with respective suppliers. 1) Generator 2) Air Conditioner 3) UPS and Batteries 4) Drinking Water Cooler 5) R.O. Purification Plant ☐ **Health and Hygiene:** Housekeeping staff is appointed to maintain cleanliness and hygienic conditions including of class rooms, seminar hall, computer labs, faculty rooms, office, library, corridors, wash rooms and parking spaces. Water tank cleaning services are hired by the Institute. First-aid kit is available in office of the Institute. ☐ **Library:** Institute ensures effective utilization and maintenance of library through Institute level library committee. It keeps track on new books requirements, renewal and subscription of journals and books circulations. Annually book binding of old books through agency centrally finalized by the Trust. IT facilities of library are maintained by lab assistants. ☐ **Sports**

**Equipments and facilities:** Institute's Physical director is responsible to take care of sports equipments, facilities and regular sports activities. Maintenance of playground is ensured under construction department of Trust. ☐ **Campus Security:** CCTV cameras are installed in the campus to prohibit malpractices and security guards are also appointed on campus and these services are maintained by the Central Office. ☐ **Internet facility:** Institute is provided internet facility through Wi-Fi by using access points. Internet connection is provided to students after registration of mobile and laptop MAC address.

<http://rcpimrd.ac.in/NAAC-Documents/Criterion-4/4.4/4.4.2%20Policy%20details%20of%20systems%20and%20procedures.pdf>

## CRITERION V - STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Institute Level Scholarship	10	106080
Financial Support from Other Sources			
a) National	Minority, Rajarshi Chhatrapati Shahu Maharaj Shikshan Shulkh Shishyavrutti Yojna (EBC), Welfare Depart (OBC, SBC, VJNT, NT), Social Justice and Special Assistance Depart (SC Freeship), Tribal Development Depart (ST Freeship), EBC by KBC NMU, Jalgaon	212	7429816.25
b) International	Nil	Nil	0

[View File](#)

#### 5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
---	-----------------------	-----------------------------	-------------------



Personal Counselling and Mentoring	25/07/2018	60	IMRD Shirpur
Yoga, Meditation	21/06/2018	8725	Yoga Vidhya Dham- Shirpur, IMRD Shirpur
Bridge courses	19/07/2018	99	IMRD Shirpur
Remedial coaching	19/07/2018	2358	IMRD Shirpur
Soft skill development	20/08/2018	528	Pehlajob - Mumbai, Infosys -Pune, WNS - Nashik, T and P IMRD- Shirpur
Language and communication skills	25/07/2018	8283	IMRD Shirpur
ICT Computing Skills - Technology Pro-curation Session	25/08/2018	851	ATS Delhi, Pehla Job- Mumbai,IMRD - Shirpur

[View File](#)

5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Competitive Exam Guidance session by Yajurvendra Mahajan Deep stambh Jalgaon	200	Nill	Nill	Nill
2018	Career Counselling offered by the institution	Nill	914	Nill	126

[View File](#)

5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

## 5.2 - Student Progression

### 5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Infosys, Pune, TCS, Pune, Hexaware, Mumbai, S5 InfoTech, Pune, Samyak Soft., Mumbai, WKA Tech., Mumbai, Thakur Comp. Solu. and Tech. Pvt Ltd, Pune, CMOTS, Mumbai, Clinch Soft, Pune, Maestro Intellect, Pune, Arete Tech., Nashik, Deesan Text Fab Ltd	285	93	Pristine Ayur India PL Pune, Balaji Global, Pune, Cloverinfotech, Pune, Agies, Ltd, Pune, Asort Marketing PL, Pune, ICICI, Pune, Hasti Bank Dondaicha, Axis Bank, Shirpur, WKA Tech. PL, Dhule Branch, WBS PL Nashik, Organic Studio PL Mumbai	120	34

[View File](#)

### 5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	63	BBM BBA BCA	UG	Institute of Management and Research ,Jalgaon/Modern Institute of Business Management Pune/S.P.D.M. College of Commerce, Arts Science, Shirpur/DYPatil Institute of Mgt studies, Akurdi, Pune/Suryadatta institute of management and mass comm. etc.	MCA MMS MBA MCom PGDBM PGDAME

[View File](#)

### 5.2.3 - Students qualifying in state/ national/ international level examinations during the year

(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

No file uploaded.

## 5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Chess	Institute	24
Carrom	Institute	41
Cricket	Institute	53
Box Cricket (Boys and Girls)	Institute	114
Annual Day	Institute	124
Guru Pornima	Institute	56
Ganesh Festival	Institute	30
Mehandi Competition	Institute	8
Rangoli Competition	Institute	9
Events by Students	Institute	23

[View File](#)

## 5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Certificate	National	1	Nill	1	Patil Swapnil Motilal

[View File](#)

## 5.3.2 - Activity of Student Council &amp; representation of students on academic &amp; administrative bodies/committees of the

## institution (maximum 500 words)

As per university norms, the student council consists of academic toppers of each class, sports representative, cultural representative and two girls' representatives. Student council plays a vital role in maintaining discipline on the campus. Any significant issues on the campus are decided by their representation. They act as a bridge between students and faculty members. They voice the grievance of student to the Institute governing body.

Student council provides students an opportunity to develop leadership qualities by organizing and implementing different activities. It also plays a vital role in getting sponsors for institute programmes and act as fund raisers. A representative student helps in organizing various co-curricular and extra-curricular activities. Institute has student representatives in different committees such as Anti-ragging committee, Cultural, Sports, TP, CSI, E-bulletin etc. Following is the narrative of functions and events conducted by various Committees: Anti-ragging committee:- This committee ensures zero ragging incidents in the Institute and also spreads awareness among students against any ragging activities. Student council representatives help in creating ragging free atmosphere on and out of the campus. Cultural Committee:- The cultural activities of the Institute are planned by the cultural committee every year. Cultural representative helps in assisting the events, giving suggestions, actual conduction, forwarding notices to the students, etc. The students enthusiastically organize and participate in various cultural events. The committee identifies student's qualities in cultural programmes and trains them for institute activities as well as inter-college cultural festivals. Sports Committee:- In sports committee, there is a sports representative from student council. He / She helps in organizing, planning, and execution of various sports activities such as, - Chess, Box Cricket, Carrom, Volleyball, etc. and also helps in organizing annual sports events. Training and Placement cell:- Institute has active TP cell and separate full-time TP officer. All CRs from Student Council are involved in various TP activities. They always help TPO for organizing various training programmes and placement drives in the Institute. CSI:- In this committee Student Council members help in discussion, planning and execution, arranging competitions, exhibitions, suggestions for seminar topics for upcoming events. E-bulletin: In this committee students council helps to collect newsletter contents, photos, formatting of Ebulletin. It helps in publishing E-bulletin. Extension Activities: Any education is incomplete without social awareness. We carry out different activities such as Blood Donation Camp, Swachha Bharat Abhiyan, Yoga day, Tree Plantation, Ek Hath Madaticha, Pathnatya, etc. There are many active student representatives who are always excited to take part in various events organized by the Institute.

## 5.4 - Alumni Engagement

### 5.4.1 - Whether the institution has registered Alumni Association?

Yes

Institute has an informal alumni association which works effectively since 1999. Due to the excellent rapport shared by our faculty members with alumni, we are able to make a strong bonding and network between alumni and the Institute. Many of them are willing to Give-Back to their alma-mater as a sign of their gratitude towards the Institution in the format of their knowledge and skills that they have learnt in this huge IT world. Earlier we had an informal alumni association committee which had been working effectively but with the different suggestions by the alumni we have recently registered Alumni Association. Institute established a registered Alumni Association with registration no: Dhule/0000037/2018 via the Act 1860 (XXI of 1860). The main objective of Alumni Association is to: Create a strong network between Alumni and the Institute. Create a strong network for Alumni progression as well as students' progression. To promote a sustained sense of belongingness to the alma-mater among the Alumni by being in regular contact with them. To provide a forum for the Alumni for exchange of ideas on academic, cultural and social issues by organizing and coordinating reunion activities of the Alumni. With these objectives, we are sure that we can increase strong bonding among Alumni and the Institute. Many of our Alumni occupied prominent positions in different sectors like in Banking, Finance, IT, Teaching, Entrepreneur etc. Institute is having a track record of outstanding performances of its pass-outs in different spheres. Many of them are occupying key positions in many private and public sector undertakings in India and abroad and have brought laurels to the Institute. Most of alumni always contributed their knowledge and helped to the Institute in different way: Placements - The alumni network of an institute is one of the biggest sources for placement. Alumni always help to place their juniors at their respective organizations. Mentorship - Our alumni always play an active role in voluntary programmes like mentoring students in their areas of expertise. Career Guidance - alumni is a huge talent pool whose guidance can be beneficial to many students and other fellow-alumni in their respective areas of study. Networking Platform - alumni network by itself is one of the best professional networking platforms available today in the Institute. E-bulletin:-Institute is publishing quarterly E-bulletin (Newsletter) which includes all the events happened in the Institute. This newsletter is always shared with all the alumni through which Institute always get to know their feedbacks and suggestions about the activities conducted in the Institute. With the changing scenario, Institute also adopted latest technology and connected various alumni via different whatsapp groups, social websites like Facebook, LinkedIn. Total 700 alumni are connected via WhatsApp groups. More than 2200 plus alumni are connected via Facebook and LinkedIn. The alumni of the Institute guide and nurture our students to become more technically sound for IT industry. It is our plan to develop everlasting relations with our alumni which in turn will give rise to mutual benefits.

**5.4.2 - No. of enrolled Alumni:**

25

**5.4.3 - Alumni contribution during the year (in Rupees) :**

9104

**5.4.4 - Meetings/activities organized by Alumni Association :**

3 meetings organized. Institute of Management Research and Development has an informal alumni association which works effectively since 1999. Due to the excellent rapport shared by our faculties with alumni we are able to make a strong bonding and network between alumni and institute. Many of them are willing to Give-Back to their alma-mater as a sign of their gratitude and affinity towards the institution in the format of their knowledge and skills that they have learned in this huge IT world. Earlier we have an informal alumni association committee which is working effectively but with the different suggestions by alumni we have recently transformed this informal group to formal registered Alumni Association. RCPET's Institute of Management Research and Development, Shirpur established a registered Alumni Association with registered no Dhule/0000037/2018 via the Act 1860(XXI of 1860). The main objective of this official Alumni Association is to:

- Create a strong network between Alumni and Institute.
- Create a strong network for Alumni progression as well as student's progression.
- To promote a sustained sense of belonging to the Alma Mater among the Alumni by being in regular contact with them.
- To provide a forum for the Alumni for exchange of ideas on academic, cultural and social issues by organizing and coordinating reunion activities of the Alumni.
- Maintaining the updated and current information of all Alumni.

With these objectives, we are sure that we can increase strong bonding among alumni and Institute. Many of our Alumni occupied prominent positions in different sectors like in Banking, Finance, IT, Teaching, Entrepreneur etc. Institute is having a track record of outstanding performances of its pass-outs in different spheres. Many of them are occupying key positions in many private and public sector undertakings in India and abroad and have brought laurels to the institute. Most of alumni always contributed their knowledge and helped to institute in different way: Placements - The alumni network of an institute is one of the biggest sources for placement. Alumni always help to place their juniors at their respective organizations. Mentorship - Our alumni always play an active role in voluntary programmes like mentoring students in their areas of expertise.

**CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership****6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)**



The Institution has culture of decentralized governance system with well-defined inter-relationships. Institute delegates adequate and systematized authority to the departments to work towards decentralized governance system. Various committees are formed for the smooth and efficient management of activities. Faculty members are given representation in various committees and allowed to conduct various programs to explore their abilities. They are encouraged to develop leadership skills by being coordinator of various academic, co-curricular, and extracurricular activities throughout the academic year. Institute is keen on the faculty's involvement and participation for improvement of effectiveness and efficiency of the institutional teaching learning process. The Institute has always been in favor of participative management. The management ensures that the opinions and suggestions made by faculty members and administrative staff are included in decisions implemented for Institute's development. There is active role of faculty members in LMC, IQAC and AMC

**Practice 1: - Academic Monitoring Committee** All the academic functioning decisions based on policy are monitored by Academic Monitoring Committee headed by the Director. It formulates common working procedures and entrusts the implementation with the faculty members.

**Objectives:** 1. To monitor the academic functioning of institute. 2. To ensure smooth, efficient and fruitful execution of teaching and learning processes. 3. To review and restructure the teaching - learning process, as per need of the institute. **Roles and**

**Responsibilities:** 1. To approve the Academic Calendar, Activity planning, Time Table etc. 2.

To observe the academic related processes such as lectures and practical's, various curricular, co-curricular activities, conduction of tutorials, assignments etc. 3. To check syllabus completion status, exam schedule, student's performance in theory and practical examination etc. **Significance of AMC:** A. **Assessment Evaluation:** 1. The entire process is assessed timely to understand if it enables to meet the emerging trends. 2. The process is thoroughly evaluated to minimize the gap between industry and academia and thereby move towards excellence. B. **Monitoring:** Academic Excellence is an ongoing process. Hence, all the activities and processes are continuously monitored, so as to fulfil the objectives and achieve the mission of the Institute. The Assessment Evaluation process enable the strong monitoring of the entire educational process. **Practice 2: - Exam** The Examination committee is an apex body of the Institute which is headed by Exam Committee Chairman. Exam committee ensures smooth and transparent conduction of exams in the institute as per the guideline issued by university from time to time. **Objectives** • To monitor and execute the continuous evaluation process of students. • To follow transparent and systematic way of conduction of examination. • To conduct Internal Assessment and External Assessment Examination related

work as per • University notifications and ordinance. **Roles and Responsibilities** • Pre Examination Work - • Preparation of Credit test Schedule Conduction. • Display of time table and Notices. • Assigning duties of supervision. • Seating arrangement. • Arrangement of CAP.

- Syllabus completion report.
- Internal Backlog :-
- Maintain all record.
- Exam conduction and mark list collection.
- Post Examination Work

6.1.2 - Does the institution have a Management Information System (MIS)?

No

## 6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"> <li>• As we are affiliated to University of KBC NMU, Jalgaon, the Curriculum outlined by University is followed by the Institute. For the Enrichment of the curriculum suggestion taken from stakeholders and discuss in BOS meetings.</li> <li>• Faculty members actively participate in syllabus framing and in revised curriculum discussion workshops conducted in other institutions.</li> <li>• Our faculties are members of Syllabus Framing Committee which helps them to be updated about the recent changes in the curriculum.</li> <li>• Skill Based Certificate Courses, Banking courses are offered to students.</li> </ul>
Teaching and Learning	<p>Innovation and creativity is the essence of teaching and learning process. Faculty members have introduced new tools and techniques in teaching learning process so that students can actively participate and grasp the ideas and knowledge effectively. By introducing new trends in pedagogy, the Institute encourages teaching learning more innovative and creative. Institute adopts the various Student centric methods for enhancing learning experiences such as experiential learning, participative learning and problem solving methodologies. Experiential learning through Mini Project Development, Software Exhibition, AVISHKAR is a Research Competition, project incubation center etc students learn to transform the user requirements by developing software as well as transform their theoretical knowledge to practical one. It helps to bridge the gap between theoretical concepts and its practical applications. Participative learning includes Global Business Foundation Skill (GBFS) training program, group discussion, group study, seminar and quiz, poster presentation and funfair activity, various inter- collegiate competitions In addition, learner-cantered teaching methods such as role play, coursera, SWAYAM (E-certification), project work, field visit, case study, debate etc. are practiced to supplement classroom teaching which enhances participative learning and critical thinking among students. For</p>



	Problem solving methodologies Project Competitions, Coding Competitions and various management events.
Examination and Evaluation	A separate Exam committee is formed at Institute level by the Director of Institute headed by Exam Co-ordinator and comprises Head of the departments and one Exam Co-ordinator from each department. Exam committee takes care of the overall examination related work. Internal evaluation system of the Institute is continuously monitored and modified for the better handling of the examination process. Decentralization of the committee in three departments is done for the smooth functioning. Institute conducts tutorials, assignments, class levels tests, internal practical on continuous basis for the development and evaluation of the students. Presentations by students on different topics, project presentations and group discussions are frequently used as tools to monitor the student's independent learning and communication skills.
Research and Development	Quality improvement strategies adopted by the institution for Research and Development: <input type="checkbox"/> Library resource was updated with subscription of UGC approved journals. <input type="checkbox"/> UGC latest research regulations are followed while publishing paper in journals. <input type="checkbox"/> Institute organized State Level "seminar on current IT TRENDS" for faculties to promote research and development. <input type="checkbox"/> Research Incentive Schemes is introduced <input type="checkbox"/> Financial assistance was provided to faculties for attending faculty development program, workshop and publishing papers in conferences. <input type="checkbox"/> Encourage faculties for Ph.D. registration. <input type="checkbox"/> Faculty was encouraged to take up collaborative research with students, industry and other academicians. <input type="checkbox"/> Programs are conducted periodically for creating research culture
Library, ICT and Physical Infrastructure / Instrumentation	Institute has developed infrastructural facilities as per the norms of the apex bodies, and up-gradations are made time to time as per requirements. Management constantly reviews existing facilities to determine needs of updates for ensuring effective teaching and learning. Infrastructural facilities are maintained centrally by central construction department. Institute ensures updates of ICT infrastructure after reviewing changes in course requirements and current status of computer labs. As per suggestions of IQAC, updates of IT infrastructure are fulfilled by the Institute. Institute has upgraded computer labs with 100 MBPS internet bandwidth, latest configuration hardware and licensed software up-graded by Microsoft developer network time to time. Institute library constantly focus on providing learning resources to students. As per requirements from faculties, students

	and curriculums, books are purchased. Additional newspapers are subscribed to expand general knowledge of students in various fields. Institute library conducted activities such as library orientation program and essay competition. As a result of these, circulation of the students increased significantly in library.
Human Resource Management	<p>□ The Institute appoints adequate number of qualified faculty through the procedure of open advertisement and interview by expert committee. □ Our policy document is well communicated timely edited and current changes are incorporated as amendments so that all staff members can be educated with organizational objectives. □ Staff Welfare activities were conducted throughout year. □ Staff Training was provided. □ The management contributes an amount equal to the employee share for EPF and Group insurance. □ Staff can avail various benefits of leave such as casual leave / sick leave / maternity leave/early going. □ Limited promotion avenues are provided to office staff.</p>
Industry Interaction / Collaboration	Institute is involved extensively in various activities in collaboration with Non-government organizations/Industries so that students can understand challenges and issues in employability . Students have visited various industries to acquire current happenings and actual processes of industries. Phelajob organize 70 hours training programme for employability related skill development of our students. College maintains regular interaction with a number of firms like Infosys, TCS.
Admission of Students	<p>The institution is affiliated to the KBC NMU,Jalgaon . The publicity of the admission process starts from the day Press Release is issued by the government and University relating to the declaration of result of qualifying examination for admission to Undergraduate courses and Postgraduate Courses. Publicity of admission process is done through various ways like through Prospectus, Website, Enquiry Desks, Admission Committee, Coordinators, Stakeholders, Handbook of policies information about the Institute is shared with the stakeholders. The process of admission is fully transparent as there is a clear instruction from the KBC NMU,Jalgaon and AICTE ,Delhi which we follow strictly. We follow all the reservation policies outlined by the Government of Maharashtra.</p>

#### 6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Employee Self Service Module and Customization in dashboard and ESS with TL-999

	biomaetric device Cynosure Technologies Pvt.Ltd. 66,LGF,Ajmera Garden,Kings Road, Nirman Nagar,Jaipur-302019. From the year 2014 mVaayoo Bulk SMS IMI Mobile Pvt.Ltd,Plot No.770,Road No.44,Jubilee Hills,Hyderabad,Telangana,India, From 2015.
Finance and Accounts	Tally.ERP 9 Software, Prompt Enterprises Services 23, Muncipal Colony,Nehru Nagar,Behind Deopur Church,Deopur,Dhule 424002 9422788512, From year 2009.
Student Admission and Support	Thakar Software PVT.LTD. 1456-A,New Nandanvan,Nagpur,440009. somanisiv@iitms.com, Ph.:0712-2713714 From 2013.

### 6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dagadu M. Marathe	International Conference on Business Management and Social Innovation (ICBMSI-18) organized by Technoarete Research and Development Association,Nashik	Nil	4000
2019	Kavita G. Patil	One Day National Conference on Web Based Library and Information Services in Academic Libraries organized by SSVPS Leat S.D.Patil Alias Baburao Dada Arts, Commerce and Leat M.D. Sisode Science College ,Shindkheda	Nil	1000
2019	Dr. Manoj B. Patel	One Day National Conference on NEW HORIZONS IN NAAC REACCREDITATION (NHNR-2019) at Z.B. Patil College, Dhule	Nil	880
2019	Manoj B. Patil	One Day National Conference on Recent Developments in NAAC Assessment and Accreditation Process (RDNAAP) organized by Smt. H.R. Patel Arts Mahila College Shirpur KBC NMU Jalgaon at Shirpur,Dist Dhule	Nil	500
2019	Amul S. Tamboli	One Day National Conference on Recent Developments in NAAC Assessment and Accreditation Process (RDNAAP) organized by	Nil	500

		<b>Smt. H.R. Patel Arts Mahila College Shirpur KBC NMU Jalgaon at Shirpur, Dist Dhule</b>		
2019	Vishal A. Pawar	One Day National Conference on Recent Developments in NAAC Assessment and Accreditation Process (RDNAAP) organized by Smt. H.R. Patel Arts Mahila College Shirpur KBC NMU Jalgaon at Shirpur, Dist Dhule	Nil	500
2018	Amit P. Patil	National Workshop On Advances In Computing NWAC-2019 organized by School of Computer Science KBC NMU, Jalgaon	Nil	770
2018	Swapnil P. Goje	National Workshop On Advances In Computing NWAC-2019 organized by School of Computer Science KBC NMU, Jalgaon	Nil	500
2018	Vijaya S. Ahire	National Workshop On Advances In Computing NWAC-2019 organized by School of Computer Science KBC NMU, Jalgaon (20/02/2019 to 21/02/2019)	Nil	500
2018	Sumit K. Bide	National Workshop On Advances In Computing NWAC-2019 organized by School of Computer Science KBC NMU, Jalgaon	Nil	500

[View File](#)

6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Session on Health and Nutrition	---	20/06/2018	20/06/2018	19	Nil
2018	Understanding New Frame Work of NAAC-	---	14/07/2018	14/07/2018	22	Nil
2018	Session on Meditation	Session on Meditation	11/08/2018	11/08/2018	22	7
2018	Session on Time Management	Session on Time Management	08/09/2018	08/09/2018	17	6
2018	To Understand NAAC DVV Process	---	16/10/2018	16/10/2018	27	Nil

2018	Workshop on How to Write Research Paper	---	08/12/2018	08/12/2018	24	Nil
2019	Session on Professional Ethics	---	19/01/2019	19/01/2019	22	Nil
2018	---	Discipline, Rules, Regulation and Filing System	23/06/2018	23/06/2018	Nil	10
2018	---	Training on Online Scholarship Form Filling Guidelines	18/07/2018	18/07/2018	Nil	12
2018	---	Session on Soft Skill Development	22/12/2018	22/12/2018	Nil	10

[View File](#)

6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
One Week FDP on Artificial and Machine Intelligence and Machine Learning at PDPM IIITDM, Jabalpur	2	17/12/2018	21/12/2018	5
Foundation Program In ICT For Education - FDP101x in ICT for Education at R. C. Patel Institute of Technology, Shirpur	3	13/09/2018	18/10/2018	14
Induction / Refresher Programme on IOT for Hands on and Experimental Learning at R. C. Patel Institute of Technology, Shirpur	1	23/07/2018	28/07/2018	6
Faculty Development Program (C/C) Industrial level C and C Programming	2	12/07/2018	13/07/2018	2

[View File](#)

6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
34	34	20	20

#### 6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
1) Medical Insurance up to 2 lacs 2) Accidental Insurance up to 6 lacs 3) Provision of advance salary at the time of Diwali 4) Financial assistance to conference and workshops 5) Uniforms to all staff 6) Mobile diesel allowances for senior staff 7) Immediate availability of personal loans by the co-operative bank managed by the management	1) Medical Insurance up to 2 lacs 2) Accidental Insurance up to 6 lacs 3) Provision of advance salary at the time of Diwali 4) Financial assistance to conference and workshops 5) Uniforms to all staff 6) Mobile diesel allowances for senior staff 7) Immediate availability of personal loans by the co-operative bank managed by the management	1) Financial Assistance for participation in Seminar, Workshop, Conference, Research competitions (Poster, Paper, Model) like Avishkar, Sports and Cultural competitions etc. 2) Distribution of Uniform to financially backward students. 3) "R. C. Patel Memorial Scholarship" for meritorious students of MCA.

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

The prime objective of institutional financial audit is to review the income, expenditures and financial position of the Institute. Internal Check Day-to-day financial transactions are checked by the Chief Finance Officer. The institute also has an internal checking mechanism by the authorized person appointed by the trust at every 6 months. Internal checking ensures that the financial transactions made are transparent and are in accordance with the rules and regulations made by Government and Trust. External Audit External audit is done annually at the end of financial year by an external auditor who is registered CA under ICAI (The Institute of Chartered Accountants of India). External auditor conducts audit to determine the quality of financial operations performed during the financial year. As a part of an audit, the auditor reviews financial transactions and expenditure record. The audit is conducted as per requirement of government and income tax department. External audit is carried out on yearly basis. The recent external audit is conducted on 01.08.2019(financial year 2018-19) by "Mr. Vijay M. Rathi". Internal checking and external audit ensures accountability and minimizes the divergence. Minor errors of the financial transactions when pointed out by audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future.



#### 6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

No file uploaded.

#### 6.4.3 - Total corpus fund generated

00

### 6.5 - Internal Quality Assurance System

#### 6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon	No	NA
Administrative	Yes	Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon	No	NA

#### 6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

Institute believes in the academic, social, moral and cultural development of students by acquiring inputs from all stakeholders. Although the Institute does not maintain formally registered parent-teacher association. However the interactions of teachers with students during parent-teacher meetings of different departments come up with new suggestions related to the overall development of the students. Institute has Parent - teacher system through which students are allocated to each faculty member. Each faculty member is a Parent Teacher of students. Parent teacher meetings are intended for highlighting the problems related to academics and activities. The parent teacher carried out many activities through Parent - teacher system during each academic year like-

- Counseling Parent teacher conducts meeting frequently and extends counselling to needy students in academic and overall development. Teachers also get the chance to know more about overall personalities, likes, dislikes, strength and weaknesses of their students, which is only possible through parent teacher meeting
- Attendance Monitoring Attendance of every student is monitored at the end of every week, and a corrective action is taken against the students with less attendance and same is telephonically communicated to the parents by parent teacher.
- Student Progress

Parent teacher monitors overall progress of students by keeping track of number of backlogs and providing tips/guidelines for writing external papers. Parent Teacher also keeps the record of student details like personal, academic, co-curricular and extracurricular activities.

#### 6.5.3 - Development programmes for support staff (at least three)

1. Training by MasterSoft, ERP Solutions PVT.Ltd. on Academic and Admission Module - 15.01.2019 Attended training programme on Academic and Admission Module , Trainer Mr. Umesh Kachhawah Mr.Praful Chikate gave demo training for academic model, Online Admission process , Master entry , Admission , transaction for collection, Fee Report , Student Report , Certificate. 2. Training by Master Soft,ERP Solutions PVT.Ltd. on Payroll Module - 16.01.2019 Training by Master Soft,ERP Solutions PVT.Ltd on Payroll Module ,Trainer Mr.Umesh Kachhawah Mr.Praful Chikate gave demo training for Master entry ,Employees entry , rule , head define, Salary calculation, Report ( Salary related ). 3. Training by Master Soft,ERP Solutions PVT.Ltd. on Account Module - 27/02/2019 Training by MasterSoft, ERP Solutions PVT.Ltd on Account Module ,Trainer Mr.Lokesh PatilMr. Umesh Kachhawah gave demo training for Company Creation ,Ledger Entry, Voucher Creation,Cash Book,Report ,Ledger Report etc. 4. Training by Master Soft,ERP Solutions PVT.Ltd. on LIBMAN Module - 26/02/2019 Training by Master Soft,ERP Solutions PVT.Ltd on LIBMAN ,Trainer Mr. LokeshPatil Mr.Umesh Kachhawah gave demo training for Book Invoice,Accessing, Circulation, MIS Report, Fine Collection, and Various Reports. 5.Discipline, Rules ,Regulation and Filing System 6.Training on Online Scholarship Form Filling Guidelines 7. Session on Printer and Toner Repairing and Maintenance 8.Session on Meditation 9.Relationships and Communication the Key to Success 10. Session on Time Management 11.Session on Soft Skill Development 12.Seminar on Wi-Fi Networking and Maintenance

#### 6.5.4 - Post Accreditation initiative(s) (mention at least three)

Nil

#### 6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

#### 6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting	Duration	Duration To	Number of
------	------------------------------------	--------------------	----------	-------------	-----------



		IQAC	From		participants
2018	Bridge Course	Nil	11/07/2018	26/07/2018	69
2018	A week long Induction Program	Nil	16/07/2018	21/07/2018	445
2018	Alumni Interaction	Nil	28/07/2018	23/02/2019	568
2018	Library Orientation Activities	Nil	04/08/2018	15/10/2018	872
2018	Industry - Institute Interaction	Nil	13/10/2018	02/02/2019	175
2018	Research promotion activities	Nil	02/11/2018	30/03/2019	642
2018	Training Activities	Nil	13/08/2018	15/02/2019	971
2018	Campus Drives	Nil	25/08/2018	02/02/2019	602

[View File](#)

## CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
SambhavFilm Festival	20/02/2019	21/02/2019	75	131
Swayam Sidhha Abhiyan	20/02/2019	28/02/2019	50	Nil

#### 7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

#### 7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	Yes	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil

<b>Rest Rooms</b>	<b>No</b>	<b>Nil</b>
<b>Scribes for examination</b>	<b>Yes</b>	<b>2</b>
<b>Special skill development for differently abled students</b>	<b>No</b>	<b>Nil</b>
<b>Any other similar facility</b>	<b>No</b>	<b>Nil</b>

## 7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	21/06/2018	1	Yoga Day Celebration	Public Health awareness	64
2018	2	2	28/07/2018	1	paper crafting competition for special kids of Priyadarshini dump and deaf girls and boys school	Social awareness for well being of deaf dump school student	58
2018	3	3	30/07/2018	1	Food for Orphans	Orphan students are ignored ones so they also need care love. This activity tried making them comfortable with home food affection.	29
2018	4	Nil	01/08/2018	1	Tree Plantation	Environment consciousness	55
2018	5	4	05/09/2018	1	A visit to an Orphanage	Orphans are often ignored section so	30

						they need hand of humanity	
2019	6	5	14/01/2019	11	Ek Hath Madthicha	Helping others who are in need as a humanity work. Service to the society matters a lot that is crucial	44

[View File](#)

#### 7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct	17/07/2019	The Discipline Committee is constituted for the maintenance of discipline. It ensures that students obey rules and remain orderly and peaceful in the pursuant of educational objectives in the college community. To create a safe and motivating environment in and to bring professionalism by inculcation of best practices. It frames rules and regulations. It encourages Good and Healthy Practices. Objectives • To ensure calm and peaceful academic atmosphere. • To avoid physical confrontation. • To conduct enquiries on report of indisciplinary activities. • To initiate model actions against students involved in indisciplinary activities. • To initiate steps to reduce violence, confrontation in future.
Core values	18/07/2019	Core values provide the foundation for all the academic, student and societal programs and activities. The stated core values support the mission of the institute in the right direction. • Encouraging students to become productive, participating citizens. • Support the mission and vision of the Institute. • Focus on student and stakeholder needs. • Respond to the changing needs of our communities. • Continuously evaluate and improve programs, services, systems, and policies • Promote trust through professional courtesy and fair treatment. • Recognize and support staff and student contributions. • Encourage student and staff creativity, innovation, and risk-taking. • Encourage interdepartmental collaboration.

#### 7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
----------	---------------	-------------	------------------------

Stress Management Workshop	12/01/2019	12/01/2019	100
Ek Hath Maditicha (Helping hands)	14/01/2019	24/01/2019	44
Marathi Language Pride Day	27/02/2019	27/02/2019	60
Reading Inspiration Day	15/10/2018	15/10/2018	253
Guru Purnima	28/07/2018	28/07/2018	53

[View File](#)

#### 7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation/Greening Drives: 2. Awareness among the students and staff on energy conservation 3. Paperless office 4. Students, staff using a) Bicycles b) Public Transport c) Pedestrian friendly roads 5. No plastic bags in the campus

### 7.2 - Best Practices

#### 7.2.1 - Describe at least two institutional best practices

**Best Practice - 1 :** A week Long Induction program IMRD conducts induction program on regular basis. In this period various activities are arranged for the students to develop their managerial aptitude. The list for such activities for instance contains Presentation on Etiquetes and manners, Communication skills and development, Motivational and Social Awareness Videos, General Quiz Competition, Motivational speeches etc. Presentation on Etiquetes and manners imparts basic value on behavior in students in outside campus also. There are various incidences where students have returned valuables or money to the office. Thus in real life also students learn the real human values. Communication skills and personality development activities are making the basic English overall personality aspects to be strong amongst all. Motivational, confidence building, Social Awareness Videos etc. are shown to students which make them confident to face the outside environment with a new zeal. It boosts their energy levels. Social awareness problems have made students to contribute in the huge numbers in the recently organized event, students voluntarily actively participated in the event for a social cause. Problem solving activities, team building, event management, time stress management are conducted during induction to make the students understand the importance of the soft skills as well as their career objectives clearly. IMRD passed out students are successfully holding managerial positions in the industry. Though we are new in the industry we promise to supply quality products to society which are valuable assets for us too. Alumni interaction is organized to bridge gap between present student and past students. Institute organizes such event, in this event we communicate not only with technical skills but also answer the current student's queries.

IMRD arranges Induction programme to have a friendly relationship atmosphere among the new entrants seniors. There is a tradition of 'tilak welcome' to the first year students this act has real time effects on maintaining mutual helping nature. They feel comfortable in sharing their initial issues this helps in preventing ragging incidents in the campus. There has not been a single incident till date of ragging as the budding education is imparted in them during such activities. From the first day in the institute the new students feels as if he is already a part of IMRD its rich culture. He develops a special bonding that prevents him or her from dropping out of the institute. Hence the dropout rate is zero. There has been more number of girls than boys in the courses across under graduate post graduate. The reason is quite obvious that this place is quite safe for the women due to presence of various activities on ethics moral values during the induction program. Parents do visit the institute, teachers express the gratitude. Finally it can be concluded with a note that all students follow strictly the code of conduct taught to them during all these Induction process. All the above activities life time success of IMRD alumni is only because of its Induction program. Best Practice - 2 : Soft Skills and Personality Development Program among students (SSPDP) Most of the students have vernacular back ground. They have come from villages other states. Besides communication problem, the syllabus understanding facing exams (oral written) in English is a big challenge for them. Many of the students may not have basic concepts of the subjects as they were not taught about the importance of basic concepts at Intermediate level. Students are also not aware of the skills which are required for employability in the industry.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://rcpimrd.ac.in/wp-content/uploads/2021/03/7.2\\_Activity\\_Report.pdf](http://rcpimrd.ac.in/wp-content/uploads/2021/03/7.2_Activity_Report.pdf)

### 7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

R.C. Patel Education Trust's Institute of Management Research and Development, Shirpur is a well-known Institute in the Khandesh area that comes under North Maharashtra University, Jalgaon. Institute is well committed to the overall development of students irrespective of their origin, cast, culture or family background. Institute treats everyone equally when it comes to discipline and career development. Many students are clueless or confused at the time of taking admission in the Institute, but every member of Institute is well equipped with this unique skill to make him or her understand that discipline is a regular practice here in order to achieve career goal. The overall journey of a student can be well explained from the first day when he or she starts attending the Induction activities in the

Institute. All the students are treated on same parameters when it comes to self-development. There are so many proven examples on this. Institute students have established themselves as the successful employees in India's top MNCs like TCS, Infosys, Hexaware, Wipro etc. Institute is accurately following innovative creative learning processes for every student in unique way. The main focus of the institute is always on providing the employment to every deserving candidate through various corporate tie-ups. Interactive learning curriculum delivery is the key to make it happen easily. Various efforts are showing the positive results for the students grooming in the right direction with keeping in mind the rural to global approach. This also resulted into shining students in the University Merit list having maximum University rankers in the examination. The growing charts of placement of Institute in the multinational companies also show its efforts towards giving maximum job opportunities to students. Through rigorous planning and management Institute focuses at delivering the best of its abilities as per the defined vision. It is a matter of utmost importance to provide the best education possible to students who deserve it. Through several practices, Institute tries to make this journey as easy as possible for all students. Institute aims at creating a breeding ground for the students to grow and achieve success. Mentoring system ensures that every student is monitored personally by a distinct Parent Teacher assigned to their class who looks after their academic as well as personal issues and addresses them in the best possible way. Benefits of having a parent teacher (class teacher) to every class:

- Provide relevance to their program of studies
- Assist students to be better equipped to have control over their futures.
- Promote amongst students a better evaluation of relevant careers and subjects pursued.
- Greater understanding about the field or industry of their interest
- Enhancement of skills
- Greater confidence and self-esteem
- Seamless Transition from academics to real work life

The student's overall personality development is the most supreme and urgent task of the management. Institute is always committed to provide quality education to the rural and remote area students in order to make them responsible citizens as well as managers.

Provide the weblink of the institution

[http://rcpimrd.ac.in/wp-content/uploads/2021/03/7.3\\_Additional\\_Information\\_18-19.pdf](http://rcpimrd.ac.in/wp-content/uploads/2021/03/7.3_Additional_Information_18-19.pdf)

## 8.Future Plans of Actions for Next Academic Year

1. Increasing intake of UG programs. 2. Fulfilment and modernization of infrastructure facilities to fulfill the future requirements. 3. Carry on various good practices of the Institute like Bridge Course, Induction program, Seminar, Workshop, Industrial visit, curricular, co-curricular and extra-curricular activities. 4. Initiate entrepreneurship development activities. 5. More focused efforts for Training and Placement. 6. Focus on Social activities, establish NSS unit etc. 7. Initiate financial support schemes for

students. 8. Provide financial support for faculty members. 9. Promote research attitude among faculties, students and enhancement of research facilities. 10. Restructuring and formation of various committees. 11. Necessary steps as per NAAC committee report.