


Date: 13/09/2022


Notice

All Staff are hereby informed that, First Credit Test of Second & Third Year BCA / BBA / BMS will start from 19 Sept 2022 onwards.

Instructions Regarding Exam

- 1) Exam Department will not adjust supervision in case faculty will be late or absent (CL / ML / DL).
- 2) The responsibility to collect Attendance, Question paper, Answer sheet, Thread for Supervision and Submission of answer sheet & attendance to subject teacher will be on Supervisor.
- 3) Parent teacher must prepare Detention list & verify from HOD Sir before two day of exam.
- 4) Arrange all answer sheet in proper sequence before submitting to subject teacher on same day.
- 5) Faculty must check roll number and name of student on Answer sheet before signing.
- 6) Subject teacher and Supervisor will responsible to Arrangement of Question paper.
- 7) Supervisor must be sign on attendance sheet and subject teacher fill absent report.
- 8) Supervisor must be present before Ten minutes of exam.
- 9) For BBA & BMS – 3rd & 4th lectures will be conducted from 10:00 am onwards.
- 10) For BCA – 1st & 2nd lectures will be conducted from 01:15 pm onwards.
- 11) Practicals will be conducted as per schedule.
- 12) Lecture adjustment committee ensures that Two Lecture of SY & TY strictly conducted.
- 13) Check the papers of the Credit Test First and enter the marks within ten days from the last paper of Credit Test First.


Exam Department UG


HOD UG
Dr. T. R. Patel

Date: 04/10/2022

Notice


Credit Test-I

All staff are hereby informed that Credit Test I First Year BCA/BBA/BMS will start from 10th October 2022 onwards.

Important Instructions Regarding Exam:

1. Exam department will not adjust supervision in case faculty will be late or absent (CL/ML/DL).
2. The responsibility to collect Attendance, Question Paper, Answer Sheet, Thread for Supervision and Submission of answer sheet & attendance to subject teacher will be on Supervisor.
3. Parent teacher must prepare Detention list and verify from HOD Sir before two days of exam.
4. Arrange all answer sheet in proper sequence before submitting to subject teacher on same day.
5. Faculty must check roll number and name of student on answer sheet before signing.
6. Subject teacher and Supervisor will responsible to arrangement of Question Paper.
7. Supervisor must sign on attendance sheet and subject teacher fill absent report.
8. Supervisor must be present before ten minutes of exam.
9. For First Year BBA & BMS- 3rd and 4th lectures will be conducted from 10:00 AM onwards
10. For First Year BCA-1st and 2nd lectures will be conducted from 01:15 PM onwards.
11. Practicals will be conducted as per scheduled.
12. Lecture adjustment committee ensures that two lectures of first year classes strictly conducted.
13. Check the answer sheet of the Credit Test First and enter the marks within ten days from the last paper of Credit Test First.


Exam Department UG


HOD UG
Dr. T. R. Patel

Date: 07/09/2022

Exam Department


Notice

All the students are hereby informed that, Credit Test - I of Second & Third year BCA / BBA / BMS will start from 19 Sep 2022 onwards.

Detail **FORMAT** of Question Paper is as below -

Time: **60 MINUTES** Max Marks: 30

- **Offline Mode.**
- **Attempt any FIVE questions out of SEVEN.** (Each question carry Six Marks)
- **Detail Schedules inform you soon.**


Exam Dept. UG


HOD UG

Dr. T. R. Patel