

R. C. Patel Educational Trust's

Institute of Management Research Development, Shirpur

Staff Welfare Committee (2023-2024)

Activity Name: Staff Orientation Program

Date: 21/08/2023 to 25/08/2023

Resource Persons:

Dr. Vaishali. B. Patil (Director, RCPET's IMRD, Shirpur)

Mr. Manoj. N. Behere (Assistant Director, RCPET's IMRD, Shirpur)

Dr. Manoj. B. Patel (IQAC Coordinator, RCPET's IMRD, Shirpur)

Dr. Tushar. R. Patel (HOD UG, RCPET's IMRD, Shirpur)

Mrs. Chhaya. S. Patil (Assistant Professor, RCPET's IMRD, Shirpur)

Mr. Dinesh. A. Borse (Assistant Professor, RCPET's IMRD, Shirpur)

Mrs. Kavita. G. Patil (Librarian, RCPET's IMRD, Shirpur)

No of participants: 09

Activity Details:

Institute's staff welfare committee organized Five days 'Staff orientation program' for newly joined faculty members. The objective of this orientation program was to introduce Institute resources, work process, academic committees, Institute best practices, research motivation schemes and financial support system for professional development of faculty members. In these Five days 'Staff orientation program' various sessions were arranged for newly joined faculty members by expert resource persons.

Respected Director Dr. Vaishali Patil madam took session on "Institute overview and Management Initiatives" for continuous professional development of the Institute & faculty members. Respected Assistant Director Mr. Manoj Behere sir presented a session on "Academic diary contents and record filling". Respected IQAC Coordinator Dr. Manoj Patel sir conducted consecutive sessions on "Introduction of academic committees, roles and responsibilities towards NAAC documentation and necessity of records for API". Respected HOD of UG Dr. Tushar R. Patel sir introduced "Internal and external examination system". Mrs. Chhaya Patil Madam gave overview of "Attendance Management System". Mr. Dinesh Borse sir took a session on "Professional Ethics" and Librarian Mrs. Kavita Patil Madam introduced "Library Assets and Library Systems" available for faculty members.

On the occasion of Valedictory session, faculty members shared positive experiences and feedback regarding various sessions conducted by the resource persons. Staff Welfare Committee Coordinator Dr. Laxmikant M. Sharma, Committee members Ms. Kritika Behere, Mr. Sachin S. Surana, Mrs. Rohini R. Patil, Ms. Dipali Nyahalde carried assigned responsibilities for successful execution of sessions of the Program.



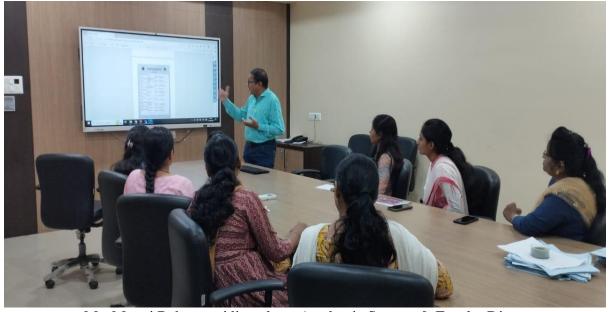
Mrs. Chhaya Patil guiding about Attendance Management System & Financial Assistance



Dr. Manoj Patel guiding about API form filling and assessment



Mrs. Kavita Patil guiding about Library resources



Mr. Manoj Behere guiding about Academic System & Faculty Diary

Activity Name: Seminar on "Journey of the Life Know Thyself"

Date: 2nd September 2023

Time: 04.30 pm to 06.30 pm

Venue: S.M. Patel Auditorium Hall, IMRD

Resource Person: Dr. Sanjay Shah

No. of Participants: 101

On 2nd September 2023 Staff Welfare Committee of the institute had organized a session on 'Journey of the Life Know Thyself' The resource person for the session was Dr. Sanjay Shah, Chief Medical Officer at S.V. National Institute of Technology, Surat. Sir had delivered more than 370 lectures on different topics at various renowned educational institutes. The basic

intention of the session was to gain insight and self-introspect to ourselves.

During inauguration session Training and Placement officer of the institute Archana Jade mam had given brief introduction of resource person. Felicitation of Dr. Sanjay Shah sir was done by the director of the institute Dr. Vaishali Patil Mam. Session of Sanjay Shah Sir started with Guru Vandana in which all the credit is given to the Guru and their importance in our life. Sir had also explained how to keep proper balance of health, mind, social and spirituality while performing this novel profession. Sir had discussed importance of aiming high and cited various examples of strong determination of the Paralympics players. Virtual tour of the Known Universe was also made in the session. Seven core values of the life such as pleasure, peace, happiness, Knowledge, Love, willpower and purity were also nicely explained in the session.

Vice Principals, Head of the departments, Teaching and non-teaching staff members of various colleges and institutes, R.C. Patel Institute of Pharmaceutical Education and Research, H. R. Patel Institute of Pharmaceutical Education and Research and R.C. Patel Arts Commerce and Science College along with the IMRD Shirpur were actively participated in the session. Dr. Laxmikant. M. Sharma (Staff Welfare Committee Coordinator) and Committee Members Mr. Sachin Surana, Miss. Rohini Patil, Miss. Dipali Nhalde, Miss. Kritika Behere carried out various responsibilities for successful execution of this seminar.



Presence of the Dr. Sanjay Shah with respected dignitaries



Presence of the participants to gain knowledge on work life balance by Dr. Sanjay Shah



Dr. Sanjay Shah providing valuable guidance on health, mind, social and spirituality

Activity Name: Teachers Day Celebration

Date: 05/09/2023

Time: 03:00 pm

Venue: Seminar Hall, IMRD

Participants: 62 Faculty and Administrative Staff Members

Highlights:

The Teachers day celebration at R. C. Patel Educational Trust's Institute of Management

Research Development, Shirpur, was a heartwarming event organized by the Staff Welfare

Committee. The program featured motivational talks by Dr. Vaishali B. Patil (Director) and

Dr. Manoj B. Patel (IQAC Coordinator). The event commenced with a warm welcome

extended to all dignitaries and faculty members. To invoke blessings and wisdom, the

dignitaries garlanded Goddess Saraswati. This was followed by a heartfelt tribute to the

renowned philosopher and former President of India, Dr. Sarvepalli Radhakrishnan, whose

birthday is celebrated as Teachers' Day in India.

A significant highlight of the celebration was the cake-cutting ceremony, led by the Director,

Dr. Vaishali B. Patil. This moment symbolized the gratitude and appreciation of the

institution towards its dedicated educators who play a pivotal role in shaping the future of

students. It was a meaningful gesture that conveyed the institute's recognition of the teachers'

tireless efforts and commitment to education.

Afterward, the attendees enjoyed a refreshing session with some light refreshments, fostering

a sense of camaraderie and celebration. The event concluded on a positive note, leaving

everyone inspired and motivated to continue their educational journey with dedication and

passion. The event was graced by the presence of Dr. Vaishali B. Patil (Director), Mr. Manoj

N. Behere (Assistant Director), Dr. Manoj B. Patel (IQAC Coordinator) and Dr. Tushar R.

Patel (UG HOD).

The Teachers' Day celebration at R. C. Patel Educational Trust's Institute of Management

Research Development, Shirpur, was a touching tribute to the teachers and educators who

dedicate themselves to shaping young minds. It served as a reminder of the invaluable role

teacher's play in nurturing future generations and promoting academic excellence. Dr.

Laxmikant. M. Sharma (Staff Welfare Committee Coordinator), Committee members Mr.

Sachin. S. Surana, Mrs. Rohini. R. Patil, Ms. Dipali Nyahalde, Ms. Kritika Behere carried

assigned responsibilities for successful execution of this event.



Presence of Faculty Members



Cake-cutting ceremony, led by the respected Director, Dr. Vaishali B. Patil

Activity Name: Workshop on "Essentials of NAAC"

Date: 8th Sep, 2023

Time: 04.00 pm to 05.30 pm

Venue: Seminar Hall, IMRD

Resource Person: Dr. Manoj B. Patel

No. of Participants: 34

Activity Details:

Institute's Staff Welfare Committee organized Workshop on "Essentials of NAAC". Dr.

Manoj B. Patel was resource person. This program was organized with an objective to

provide faculty members with a comprehensive understanding of the National Assessment

and Accreditation Council (NAAC) and its accreditation process.

During this workshop, Dr. Manoj Patel provided valuable guidance to faculty members on

how to prepare an effective SSR, which are crucial component of the accreditation process

Additionally, Sir also discussed the key quality indicators and parameters that NAAC

assesses, including teaching and learning, research, infrastructure, governance, and student

support services.

The primary goal of this workshop was to familiarize faculty members with the NAAC,

criteria, and the assessment process. He gave the information about how NAAC assigns

scores and accreditation grades based on the assessment. He also highlighted the essentials of

NAAC's process like: Self-Study Report Preparation, Submission of SSR, Quality Indicators,

Scoring, Team Visit etc.

This seminar was organized by Staff Welfare Committee. Dr. Laxmikant. M. Sharma (Staff

Welfare Committee Coordinator) and Committee Members Mr. Sachin Surana, Miss. Rohini

Patil, Miss. Dipali Nhalde, Miss. Kritika Behere carried out various responsibilities for

successful execution of this seminar.



Dr. Manoj B. Patel sharing information on NAAC Framework



Mr. Amarsingh K. Gour sharing information on Criteria II of NAAC Framework



Dr. Laxmikant M. Sharma sharing information on Criteria IV of NAAC Framework

Activity Name: Seminar on "Research Promotion Schemes"

Date: 9th September 2023

Time: 04.30 pm to 05.30 pm

Venue: Seminar Hall, IMRD

Resource Person: Dr. Vaishali B. Patil

No. of Participants: 40

On 9th September 2023 Staff Welfare Committee of the institute organized a seminar on

"Research Promotion Schemes." Respected director of the institute Dr. Vaishali B. Patil

was the resource person for the seminar. The basic intention of the seminar was to inculcate

research attitude among faculty members.

During the session mam highlighted importance of research in academic field. Various

Faculty Development Schemes initiated by the R.C. Patel Educational Trust were explained

to the faculty members. Research is continuous process. We should always update ourselves

with the recent trends in the research. Through the research motivation Scheme mam urged

the young faculty members to start their research journey. Example of Dr. C.R. Patil sir of

RCPIPER who recently received award also cited during the seminar. Funding is an

important measure of the research work carried out by the researcher. Research incentive

schemes along with the awards schemes had nicely explained by the mam. Mam also shared

the information about the financial assistance provided by the institute. Institute continuously

encourages faculty member to participate in the seminar, workshop, conferences, and faculty

development programmes. Assistance in the form of registration fees and duty leave are

given to the faculty members.

Head of the departments, IQAC Co-Ordinator and faculty members of MCA, IMCA and UG

had actively participated in the seminar. This seminar was organized by Staff Welfare

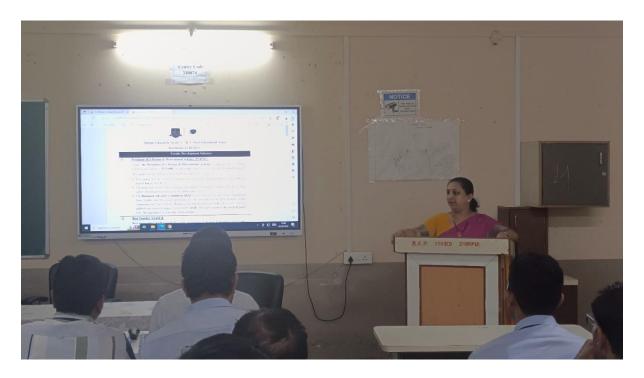
Committee. Dr. Laxmikant. M. Sharma (Committee Coordinator) and Committee Members

Mr. Sachin Surana, Mrs. Rohini Patil, Miss. Dipali Nahalde, Miss. Kritika Behere carried out

the responsibilities for the successful conduction of this seminar.



Faculty members attending the seminar on Research Promotion Schemes



Respected Director Dr. Vaishali B. Patil guiding on research promotion schemes

Activity Name : Master Cloud ERP Software Workshop

Date : 12th September 2023

Time : 12:00 PM to 01:30 PM

Resource Person: Mr. Milind Mansute, Mr. Yogesh Marathe and Tushar Shirsale

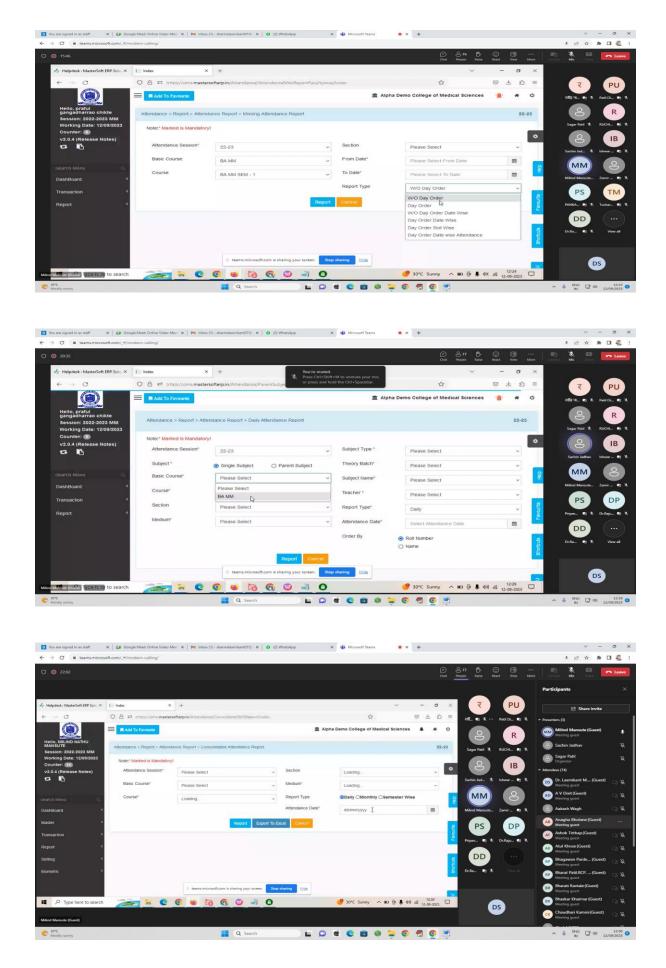
Objective : To introduce our ERP software and its potential benefits

Staff Welfare Committee of R. C. Patel Institute Management Research and Development, Shirpur organized Master Cloud ERP Software Workshop for all faculty members on 12th September 2023. The ERP software Workshop began with a warm welcome and an outline of the agenda. The introduction emphasized the importance of ERP systems in streamlining improving efficiency, and enhancing decision-making processes. In this workshop he covered following key aspects.

- **1. Features and Functionality:** An in-depth explanation of the software's features, including Attendance dashboard, class schedule, apply leave, OTLE, calendar etc.
- **2. Scalability:** Demonstrated the software's ability to adapt and grow with the Organizations changing needs.
- **3. Customization:** Discussed the software's flexibility in tailoring it to the specific requirements of the organization.

The ERP software presentation provided a comprehensive overview of our solution, its features, benefits, and implementation process. This interactive workshop allowed attendees to ask questions and gain a better understanding of how the software could be applied to their specific needs.

This workshop was organized by Staff Welfare Committee. Dr. Laxmikant. M. Sharma (Staff Welfare Committee Coordinator) and Committee Members Mr. Amarsing Gour, Mr. Sachin Surana, Mrs. Rohini Patil, Miss. Dipali Nhalde, Miss. Kritika Behere carried out various responsibilities for successful execution of this workshop.



Activity Name: Blood Hb and Blood Group Testing Camp

Date: 14th September, 2023

No. of Participants: 47

Event Details:

Staff Welfare Committee of the Institute of Management Research and Development, Shirpur has organized "Blood Hb and Blood Group Testing Camp" on the occasion of Hon. Amrishbhai Patel's Birthday 14th September, 2023.

The camp inauguration ceremony was graced by the presence of the Hon. Chairman Shri. Rajgopal Bhandari Director Dr. Vaishali Patil, Assistant Director Mr. Manoj Behere, IQAC Coordinator Dr.Manoj Patel and UG HOD Dr. Tushar Patel. Institute's administrative staff members and faculty members saw enthusiastic participation for this camp. Smt. K. C. Ajmera Rotary Blood Center, Dhule was duly acknowledged to make cooperation in arrangement of this camp. Mr. Milind Ingale, Mr. Hitesh Mali and Mr. Wasim Sheikh, from Smt. K. C. Ajmera Rotary Blood Center played a significant role in the success of the camp.

This Event was organized by Staff Welfare Committee. Dr. Laxmikant. M. Sharma (Staff Welfare Committee Coordinator) and Committee Members Mr. Amarsing Gour, Mr. Sachin Surana, Miss. Rohini Patil, Miss. Dipali Nhalde, Miss. Kritika Behere carried out various responsibilities for successful execution of this camp.







Active Participation of the Staff Members

Activity Name: Seminar on "Hands on Session on Senses Board Training"

Date: 15th September 2023 **Time:** 3.00pm to 4.30pm **Resource Person:** Mrs. Pradnya Kamale

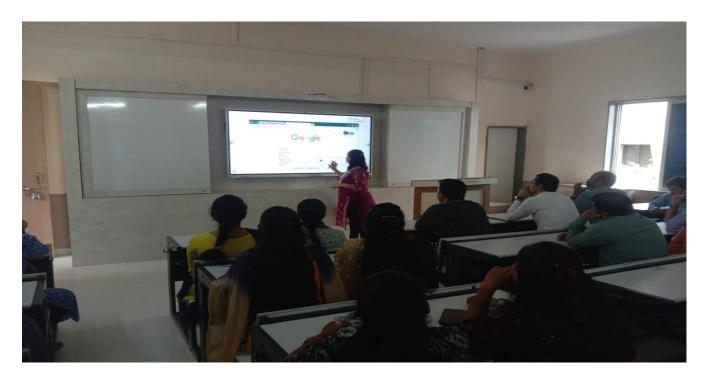
No. of Participants: - 42

Activity details:-

Institute's Staff Welfare Committee organized a training program on "Hands on Session on Senses Board" On 15th September 2023. Mrs Pradnya Kamale from Senses Board Training Center was Resource person for this Session. The objective of this session was to provide participants with practical experience in using the Senses Board, a versatile tool for effective Teaching pedagogue.

The session began with an overview of the Senses Board, explaining its purpose and applications in various fields, including various tools, technique Features Required to Better Experiential Teaching. Participants left with a better understanding of how to utilize various features of Senses Board.

This seminar was organized by Staff Welfare Committee. Dr. Laxmikant. M. Sharma (Staff Welfare Committee Coordinator) and Committee Members Mr. Sachin Surana, Miss. Rohini Patil, Miss. Dipali Nhalde, Miss. Kritika Behere carried out various responsibilities for successful execution of this seminar.



"Mrs. Pradnya Kamale during the Senses Board Training"



"Mrs. Pradnya Kamale during the Senses Board Training"

Activity Name: - Workshop on "Techniques to Qualify NET / SET & Competitive Exams"

Date: - 27th December 2023

Event Time : - 02:00 PM

Venue: - S.M. Patel Auditorium Hall, IMRD

Resource Person: - Mr. Bhaurao B. Chaushette

Event Details:

On 27th December 2023 Staff Welfare Committee of the institute had organized a workshop on "Techniques to Qualify NET / SET & Competitive Exams" for all teaching staff and students. The resource person for the workshop was Mr. Bhaurao B. Chaushette Guide and Mentor (IBS Academy, Chh. Sambhajinagar). During workshop Mr. Bhaurao Chaushette had given brief information about qualifying NET/SET and Competitive Exams. He gave information about Government scholarship "Sarathi" for students for learning and earning

money.

He Guided about CSR/UGC NET, MH-SET, GATE & JRF Examination patterns, eligibility criteria, cut-offs, and medium. Sir had also explain some techniques for exams like Understand the Exam Patterns for syllabus familiarization and exam structure for marking schemes for exams, How to manage sources of reading like time management, consistency and revision. Then how to focus on conceptual, logical and knowledge oriented content. Solve Previous year question papers for better understanding, How to stay updated and confident always. He motivated to all staff and students. The workshop was very interactive.

To make this workshop successful the Director of the Institute, Dr.Vaishali Patil give guidance, M.C.A & IMCA Head of Department Prof. Manoj Behere, IQAC Coordinator Dr. Manoj Patel, Head of UG Department Dr. Tushar Patel give the support and guidance. Dr. Laxmikant. M. Sharma (Staff Welfare Committee Coordinator) and Committee Members Mr. Sachin Surana, Miss. Rohini Patil, Miss. Dipali Nhalde, Miss. Kritika Behere carried out various responsibilities for successful execution of this workshop.



Dr. Vaishali B. Patil felicitating to Mr. Bhaurao B. Chaushette



Mr. Bhaurao B. Chaushette delivering information about NET/SET examination preparation

Activity Name: - Workshop on "Social Media and Cyber Security"

Date: - 27th December 2023

Event Time: - 04:30 PM

Venue: - S.M. Patel Auditorium Hall, IMRD

Resource Person: - Dr. Ulhas Patil

Event Details:

On 27th December 2023 Institute Staff Welfare Committee had organized a workshop on

"Social Media and Cyber Security" for all teaching and administrative staff. The resource

person for the workshop was Dr. Ulhas Patil (Professor, Government Institute of Science,

Mumbai).

This workshop had organized with aimed to enlighten staff members on the usage of social

media and the associated cyber security measures. The focus was on understanding the

potential risks and adopting proactive measures to safeguard digital assets. Resource person

initiated the session by providing an overview of the prevalence and significance of social

media in today's digital age. He highlighted the various platforms and their impact on

communication, business and society.

He emphasized the need for individuals and organizations to understand the dynamics of

social media in the context of cyber security. Resource person covered topics such as secure

password practices, two-factor authentication, privacy settings, and the importance of staying

informed about the latest security updates. Participants gained valuable knowledge and

practical tips to safeguard their online presence in an increasingly digital world.

To make this workshop successful the Director of the Institute, Dr.Vaishali Patil give

guidance, M.C.A & IMCA Head of Department Prof. Manoj Behere, IQAC Coordinator Dr.

Manoj Patel, Head of UG Department Dr. Tushar Patel give the support and guidance. Dr.

Laxmikant. M. Sharma (Staff Welfare Committee Coordinator) and Committee Members Mr.

Sachin Surana, Miss. Rohini Patil, Miss. Dipali Nhalde, Miss. Kritika Behere carried out

various responsibilities for successful execution of this workshop.



Dr. Vaishali B. Patil felicitating to Dr. Ulhas Patil



Dr. Ulhas Patil delivering information about Social Media and Cyber Security

Activity Name: - Training Programme on "Public Financial Management System (PFMS)"

Date: - 10th January2024

Event Time: - 03:00 PM

Venue: - Classroom No. 9

Resource Person: - Mrs.Shital Ugale

Participants: - Teaching and Administrative Staff

Event Details:-

On 10th January 2024, Institute Staff Welfare Committee had organized the training programme on "Public Financial Management System (PFMS)" for teaching and non-teaching staff members. The resource person for the training was Mrs. Sheetal Ugle, Assistant section officer, Department of Finance and Account, University of Pune. The training introductory session started with the objective and requirement of training by Dr. Sadanand Bhosale. The training is designed for officials working across different functional areas of management including administration, finance etc. During training Mrs. Sheetal Ugle has given a basic key point which is used while operating PFMS like it supports only in Mozilla or Firefox browser she also spoke on why to use PFMS. She also spoke about various areas which are really helpful for faculties such as:

- Different types of user and how to create users
- Work of operator
- how to check type of user
- How to edit or change agency user
- How to register schema and manage vendors
- How to check and create expenditure of particular college

This training program was successfully organised under the guidance of Institute Director Dr. Vaishali Patil, M.C.A & IMCA HOD Prof. Manoj Behere, IQAC Coordinator Dr. Manoj Patel and HOD UG Dr. Tushar Patel. Dr. Laxmikant. M. Sharma (Staff Welfare Committee Coordinator) and Committee Members Mr. Sachin Surana, Miss. Rohini Patil, Miss. Dipali Nhalde, Miss. Kritika Behere and Mrs. Jyotsna Mali carried out various responsibilities for successful execution of this training.



Dr. Sadanand Bhosale giving introductory speech



Dr. Sadanand Bhosale sharing information regarding PFMS