



President
Shri. Bhupeshbhai Patel
Director
Prof. Dr. Vaishali Patil
(M.C.A., Ph. D.)

Registration No.: F-61022 (Mumbai) (Approved by AICTE New Delhi & Affiliated to North Maharashtra University, Jalgaon)

Out Ward No. : IMRD/ /20 -20

Date: 09 / 06 / 2022

Internal Quality Assurance Cell

Meeting Agenda for meeting : 13th June, 2022, at 11:30 am in conference hall

Meeting -1st

The points to be discussed in the meeting are as follows:-

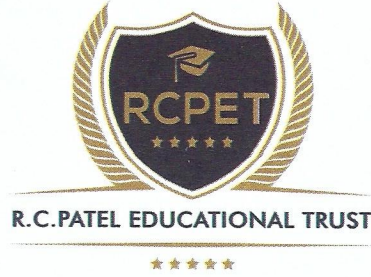
1. Review of Action taken of the previous year meetings.
2. Discussion of action plan for current Academic Year 2022-23.
3. To decide about new recruitment of the staff.
4. To review infrastructural and ICT requirement during the current year.
5. API Evaluation & Academic Planner of various Departments.
6. Discussion on CET and admission process for the Academic Year 2022-23.
7. To discuss about PO and CO attainment.
8. About organizing Gender sensitization programs like- film festival, workshop etc...
9. Planning of entrepreneur development activities.
10. About organizing various sports activities.

Dr. Manoj B. Patel
Coordinator - IQAC
RCPET's IMRD

Dr. Vaishali B. Patil
Chairman- IQAC
Director- RCPET's IMRD

R C PATEL EDUCATIONAL TRUST INSTITUTE OF MANAGEMENT RESEARCH & DEVELOPMENT, SHIRPUR

Karwand Naka, Shirpur, Dist.: Dhule.
Tel: (02563) 251028 Email: rcpimrd@gmail.com



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Out Ward No. : IMRD/ /20 -20

Date: 13/06/2022

Minutes of Meeting held on : 13th June., 2022, at 11:30 am

Meeting -1st: The following points were discussed and action taken:-

SN	Points Discussed	Action Taken
1	Review of Action taken of the previous year meetings	Welcome of all members and review of action taken of the previous meeting was given by coordinator Dr. Manoj B. Patel.
2	Discussion of action plan for A. Y. 2022-23	Action Plan for AY 2022-23 was put up, discussed and decided to work accordingly.
3	To decide about new recruitment of the staff	Registrar put up the requirements and approved by the committee.
4	Infrastructural and ICT requirement during the current year.	Requirement for establishing computer lab, computers and generator, UPS etc.. was put up by registrar, and committee suggested to do the process.
5	API Evaluation & Academic Planner of various Departments.	Committee suggested API evaluation process to be started and department wise academic plans were shown to committee members.
6	Discussion on CET and admission process for the Academic Year 2022-23.	CET schedule and admission process discussed with committee members.
7	Discuss about PO, CO attainment.	The procedure of all the departments for mapping and attainment of PO, CO were discussed.
8	About organizing Gender sensitization programs	Coordinator explained about planning of Gender sensitization programs like Workshop, Film festival etc...
9	More focus on Entrepreneur Development activities	After discussion, it was decided to give more focus on Entrepreneur Development activities and to sign MoU with other organizations for that.
10	About organizing various sports activities for student.	Sports Activity plan for AY 2022-23 was put up by Physical Director and approved.


Dr. Manoj B. Patel

Coordinator – IQAC, IMRD


Dr. Vaishali B. Patil

Chairman- IQAC, Director IMRD

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Internal Quality Assurance Cell


Following members were present in the meeting held on 13th June., 2022:-

Sr.	Name	Designation
1	Prof. Dr. Vaishali B. Patil	Chairperson (Director, RCPET's IMRD)
2	Mr. Rajgopal C. Bhandari	Member, Management (Director- RCPET)
3	Dr. K. B. Patil	Educationalist (<i>Former Vice Chancellor, K. B. C. North Maharashtra University, Jalgaon</i>)
4	Mr. Vinay G. Bhandari	Employer (CEO, Yogi Cotex)
5	Mr. Vinod B. Patel	Local society Representative (DBA, The Shirpur Peoples' Co-op. Bank. Shirpur)
6	Mr. Manoj N. Behere	Teacher Representative (HOD MCA)
7	Dr. Manoj B. Patel	Coordinator (HOD MMS)
8	Dr. Tushar R. Patel	Teacher Representative (HOD, UG Programs)
9	Mrs. Vaishali A. Gorle	Administrative Officer (Registrar)
10	Mr. Mahendra R. Patil	Alumni Representative (<i>Asst. Vice-President, Barclays Global Service Center Pvt. Ltd. Pune India.</i>)
11	Mrs. Gayatri Mayur Patil	Alumni Representative (<i>Sr. Senior Cyber security Engineer, in PSA, Singapore</i>)
12	Mr. Nikhil Hiralal Sojal	Alumni Representative (<i>Deputy Manager Marketing, Hcg Manavata Cancer Centre Nashik</i>)

*Note: - Gayatri Patil and Dr. K. B. Patil Sir prior informed about their non-availability.



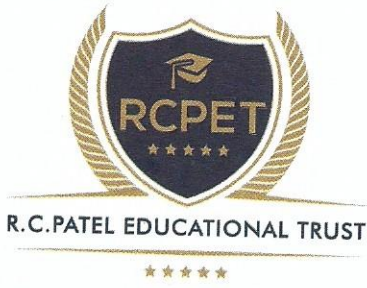
Dr. Manoj B. Patel
Coordinator – IQAC, IMRD



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Out Ward No. : IMRD/ /20 -20

Date: 02/09/2022

Internal Quality Assurance Cell

Meeting Agenda for : 7th Sept., 2022, at 4:00 pm in conference hall

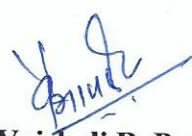
Meeting -2nd

The points to be discussed in the meeting are as follows:

1. Review of Action taken of the previous meeting.
2. Review of Admission process and of increasing BCA intake.
3. Discussion on providing vehicle for Director.
4. Modernization of Classrooms through installation of Smart Boards.
5. Increase the Computers and chairs in Labs.
6. About starting the Research Center and focus on research activities, guide-ship etc.
7. About AQAR submission of AY 2021-2022.
8. To organize social activities in collaboration with government bodies.
9. To discuss about applying for NAAC 2nd Cycle.

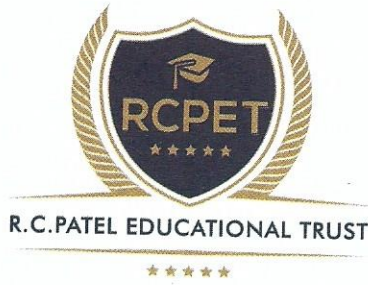

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Out Ward No.: IMRD/ /20 -20

Date: 07/09/2022


Minutes of Meeting held on : : 7th Sept., 2022, at 4:00 pm

Meeting -2nd : The following points were discussed and action taken:-

SN	Points Discussed	Action Taken
1	Review of Action taken of the previous meeting.	Welcome of all members and review of action taken of the previous meeting was given by IQAC coordinator Dr. Manoj B. Patel.
2	Review of Admission process and status of increasing BCA intake	Director madam elaborated the admission process and status of Increasing BCA intake from 120 to 180.
3	Discussion on arranging vehicle for Director	Committee members approved to purchase new vehicle for director.
4	Modernization of Classrooms through installation of Smart Boards.	Purchasing of Smart Boards was approved by the committee.
5	Increase the PCs and Chairs in Labs	Purchasing of computers and chairs in labs was approved by the committee.
6	Plan for starting the Research Center and focus on research guide-ship for PhD students.	Director madam has proposed the plan for research center and status of approval of guide-ship. Committee members appreciated the efforts.
7	About AQAR submission of AY 2021-2022	IQAC Coordinator briefed about AQAR (AY2021-22) and was approved by committee members.
8	To organize social activities in collaboration with government bodies	Coordinator gave plan of Social activities in collaboration with Govt. Hospital, Red Ribbon Club, Tahasildar Office, Municipal Corporation etc... and was appreciated by the committee.
9	To discuss about applying for NAAC 2nd Cycle	IQAC Coordinator Dr. Manoj Patel sir discussed the schedule for NAAC 2 nd Cycle.

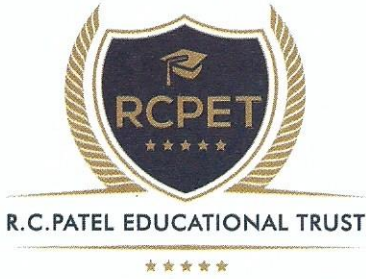

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Date: 07/09 /2022

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2	Mr. Rajgopal C. Bhandari	Member, Management (Director- RCPET)
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4	Mr. Vinay Bhandari	Employer (CEO, Yogi Cotex)
5	Mr. Vinod B. Patel	Local society Representative (DBA, The Shirpur Peoples' Co-op. Bank, Shirpur)
6	Mr. Manoj N. Behere	Teacher Representative (HOD MCA)
7	Dr. Manoj B. Patel	Coordinator (HOD MMS)
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9	Mrs. Vaishali A. Gorle	Administrative Officer (Registrar)
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11	Mrs. Gayatri Mayur Patil	Alumni Representative (<i>Sr. Senior Cyber security Engineer, in PSA, Singapore</i>)
12	Mr. Nikhil Hiralal Sojal	Alumni Representative (<i>Deputy Manager Marketing, Hcg Manavata Cancer Centre Nashik</i>)

***Note:-** Dr. K. B. Patil Sir and Gayatri Patil prior informed about their non-availability.

Dr. Manoj B. Patel
Coordinator – IQAC, IMRD

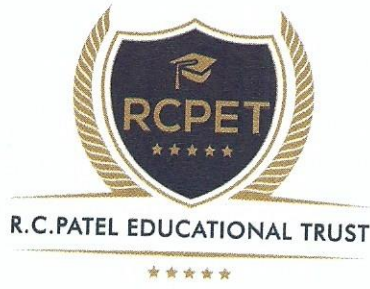


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Out Ward No. : IMRD/ /20 -20


Date: 17/03/2023

Internal Quality Assurance Cell


Meeting Agenda for : 23rd Mar., 2023, at 11:00 am in conference hall

Meeting -3rd

1. Review of action taken of previous meeting.
2. Review on training and placement activities.
3. Review of results of previous semester.
4. Discussion on installation of UPS and AC facilities.
5. To furnish the Library.
6. To review the status about approval of Research Center.
7. Review of Staff development activities conducted.
8. Approval for action plan for A.Y. 2023-24.
9. Any other last moment discussions.

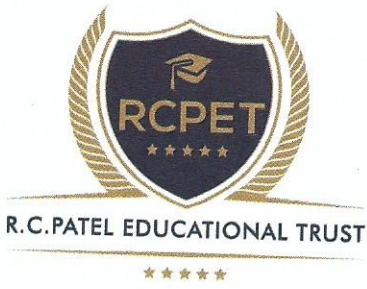

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Out Ward No.: IMRD/ /20 -20

Date: 23/03/2023


Minutes of Meeting held on : 23rd Mar., 2023, at 11:00 am

Meeting -3rd : The following points were discussed and action taken:-

SN	Points Discussed	Action Taken
1	Review of Action taken of the previous meeting.	Welcome of all members and review of action taken of the previous meeting was given by coordinator Dr. Manoj B. Patel.
2	Review of Training & Placement activities.	Training and Placement officer presented placement report and appreciated by committee members.
3	Review of results of previous semester	
4	Discussion on installation of UPS and AC facilities	Purchase order of UPSs and AC were approved by the committee
5	To furnish the Library.	Modernization of Library proposal was approved by the committee members in majority.
6	To review the status about approval of Research Center	Status of Research center was updated to committee members.
7	Review of Staff development activities conducted.	Report of Staff Development activities given by coordinator and committee appreciated the efforts of institute.
8	Approval for action plan for A.Y. 2023-24.	IQAC coordinator gave briefing of AQAR (AY 2023-24) and was approved by committee for submission.
9	Any other last moment discussions	--- Nil---

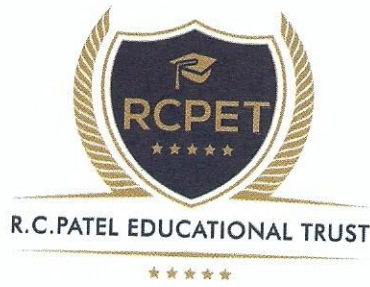

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Date: 23/03/2023

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